



CITY OF LONGWOOD

Fostering citizen trust and cultivating a prosperous community

HOW TO OBTAIN A BUSINESS TAX RECEIPT FOR THE TEMPORARY OUTDOOR SALES OF FIREWORKS

PLEASE READ

CITY OF LONGWOOD OFFICE PROCEDURES

Pursuant to the limitations established by § 10(5), Chapter 2007-67, Laws of Florida and Ordinance 14-2037 implementing the same, the City of Longwood will issue only two Business Tax Receipts (sometimes herein called “BTR”) for the temporary outdoor sale of fireworks during the upcoming fiscal year (*i.e.*, October 1, 2019 through September 30, 2020). The Business Tax Receipts will be awarded annually via a lottery system to two separate qualified applicants. The two Business Tax Receipts awarded in the lottery cannot be issued for the same property address. Therefore, once the 1st qualified applicant is selected in the lottery, all applicants listing the same property address as the 1st selected qualified applicant are disqualified and ineligible from being selected for the 2nd business tax receipt and opportunity to apply for and obtain a Temporary Use Permit.

The issuance of a BTR does not guarantee approval of a Temporary Use Permit, and the Temporary Use Permit application(s) must meet all applicable ordinances and regulations, including application requirements and limitations on the duration of temporary sales events. The issuance of a temporary outdoor sale of fireworks Business Tax Receipt and Temporary Use Permit for this upcoming fiscal year does not authorize or allow their renewal for future fiscal years. There shall be no right by the holder of a BTR and Temporary Use Permit to change the location of temporary outdoor sale of fireworks specified in the issued BTR and Temporary Use Permit.

To be considered for the Lottery, the City must receive a complete and compliant Business Tax Receipt application signed by both the entity legally authorized to act on behalf of the applicant and the property owner of record for the temporary business location proposed by the applicant. No applications that are copied, faxed, or emailed will be accepted. Each business is limited to only one Business Tax Receipt application submittal and one eligible temporary business location per application. To be eligible for the lottery drawing, the applications must be hand-delivered to the City in person on July 1st, 2019 between the hours of 8:00 a.m. and 11:30 a.m. - there will be no exceptions. A lottery number will be issued to the applicant or his/her/its representative when the application is received and determined complete. A 2019-2020 state license and Temporary Use Permit must be submitted within 60 days of being selected in the drawing.

Lottery Procedure

- 1. Applicant hand delivers an original and complete Business Tax Receipt application to the City of Longwood Community Development Department on July 1st, 2019 between 8:00 am and 11:30 am.**
- 2. The Economic Development Coordinator will conduct a preliminary review of the application for completeness. If found complete and facially compliant, a ticket (unique number) will be issued to the applicant.** All applications found complete and compliant during this period shall be entered into the lottery. Submittal date or time during this period does not impact your chances.
- 3. On July 1st, 2019 at approximately 12:00 p.m., the City will open its commission chambers doors and hold a drawing.** This drawing is open to the public. The City will draw all tickets and they will be ranked as to eligibility in the order they are drawn. Once the 1st qualified applicant is selected in the lottery, all applicants and applications listing the same property address as the 1st selected qualified applicant are disqualified from being selected for the 2nd business tax receipt and opportunity to obtain a Temporary Use Permit. The first two tickets of qualified applicants drawn will be eligible to receive a Business Tax Receipt and apply for Temporary Use Permit(s).
- 4. If an application is drawn in the lottery but later found to be inaccurate or non-compliant, such application shall be voided and deemed no longer eligible to receive a Business Tax Receipt or to apply for Temporary Use permit(s).** In that event, the next subsequent applicant whose application was drawn during the lottery and whom meets all eligibility requirements will become eligible to receive a Business Tax Receipt and apply for Temporary Use Permit(s).
- 5. Within 60 days after the lottery drawing the two applicants must submit complete Temporary Use Permit(s), a 2019-2020 state license, and the required non-refundable fees** for all intended temporary sales periods planned during the City's upcoming fiscal year, beginning on October 1st and ending September 30th. These sales periods are limited to the Fourth of July and New Year's Eve at the location listed on the original BTR application. There shall be no right to a change in location of temporary outdoor sale of fireworks sales from the location listed in the original BTR application. The application(s) must be found in compliance with all applicable City Codes before final issuance of a Business Tax Receipt and Temporary Use Permit(s). Persons or entities issued a Business Tax Receipt and Temporary Use Permit shall comply with all applicable laws, codes, safety standards, ordinances and regulations.

The City reserves the right to make and act upon interpretations of the aforementioned policy.