

**LONGWOOD CITY COMMISSION**  
Longwood City Commission Chambers  
175 West Warren Avenue  
Longwood, Florida

**MINUTES**  
**October 17, 2022**  
**6:00 P.M.**

**Present:** Mayor Matt Morgan  
Deputy Mayor Tony Boni  
Commissioner Abby Shoemaker  
Commissioner Matt McMillan  
Commissioner Brian D. Sackett  
Dan Langley, City Attorney  
Clint Gioielli, Acting City Manager  
Michelle Longo, City Clerk  
David Dowda, Police Chief  
Judith Rosado, Financial Services Director  
Shad Smith, Public Works Director  
Craig Dunn, Information Technology Director

1. **CALL TO ORDER.** Mayor Morgan called the meeting to order at 6:03 p.m.
2. **OPENING INVOCATION.** Pastor Tony Talavera, Sanctuary Church gave the invocation.
3. **THE PLEDGE OF ALLEGIANCE.** Cub Scout Pack 773, Den 10 and Den 12 led the Pledge of Allegiance.
4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
  - A. **The Senior Matinee will be held on Wednesday, October 19, 2022 from 1:30 p.m. until 3:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. This month's feature is *The Munsters*.**
  - B. **The City of Longwood will host "Truck or Treat" on Saturday, October 22, 2022 from 3:00 p.m. until 6:00 p.m., Reiter Park, 311 Warren Avenue. There will be a variety of trucks and vehicles,**

free candy for children, bounce houses, food vendors, a children's costume contest and more.

- C. **Longwood Historic Society will host its fourth annual "Monster Dash 5K" on Saturday, October 29, 2022, from 7:00 a.m. to 10:00 a.m. in the Historic District of Longwood located off Church Avenue. All proceeds will go to benefit historic preservation in Longwood. Prizes will be awarded for the best Halloween costumes. Register online at [www.longwoodmonsterdash.com](http://www.longwoodmonsterdash.com)**

**5. PROCLAMATIONS / RECOGNITIONS**

- A. **District #1 Nomination of the Business Person of the Month Award for November 2022.**

Commissioner Shoemaker nominated Andre Klass, Founder & Executive Director of Christian Tech Center Ministries for Business Person of the Month Award for November 2022.

**6. BOARD APPOINTMENTS.** None.

**7. PUBLIC INPUT**

- A. **Presentation. Chip Colandreo, Publisher of Lake Mary Life Publishing, Inc. to present the first cover page for Longwood Life and discuss the City topics included in the first issue.**

Chip Colandreo presented the first cover page for Longwood Life and reviewed what would be included in the first issue. He thanked Liane Cartagena, Chris Capizzi, and Tom Kruger for their assistance along with his staff. He recognized Nataliia Callahan who was the artist that designed the first cover of Longwood Life. Photographs were then taken.

- B. **Public Participation.**

Judi Coad, 1695 Grange Circle, Longwood. She said she was speaking on behalf of the City's part-time employees. She stated at the previous Commission meeting it came before the Commission that there was a savings this fiscal year of over a \$100,000 on the cost of health insurance for city employees. A proposal was made for the Commission to vote on how to provide free health insurance for all City Commissioners at approximately \$700 per month, equally the cost of \$3,500 per month or \$42,000 a year if all the Commissioners partake. On a three-to-two (3-2) vote, the Commission found this to be good fiduciary spending instead of savings. She said this does equal to a 70% increase to

the Commissioners' overall compensation package, compensation that they can either take or not take, but it is still there and available. Commission positions in the City of Longwood are only part-time positions, and the time each Commissioner chooses to put in after their required meetings is their personal decision. She said knowing that you would not want to be providing Commissioners more than our City offers to their employees, extend this offer to all other part-time employees. Based on comments previous to the vote, this would entice more people to run for office and would also entice more people to fill part-time positions that we have an extraordinarily hard time filling; people who already earn an hourly wage out in the hot work area. She asked the Commission to take up this issue, since they took the leftover money, and to also provide this to our part-time employees as a benefit. In the Parks and Recreation Department, it has continuously been difficult to train and maintain employees in the special events area. Mostly, they have to do the physical work outside in the heat. Reiter Park would also do really well with a full-time employee added to help to maintain our wonderful park. It is a difficult position and we have a hard time fulfilling that. Plus, agenda item 12D is coming up and it better be a big yes from all of you. She thanked the City Attorney for his donation to the Parks and Recreation Department for the Chili Cook Off. She also thanked Commissioner Sackett for his donation to the same event as well as to the holiday celebration.

## **8. MAYOR AND COMMISSIONERS' REPORT**

**District #4.** Mayor Morgan reminded those who speak during Public Participation to remain at the City Commission meeting since Commissioners can comment later during their reports. He added he did not vote in favor of the issue brought up by Mrs. Coad, which he said was not mentioned in her statements.

Mayor Morgan provided an update on Arbor Dog Park. He said several trees fell down, others are leaning dangerously, and another tree is tangled up in an electrical line after the storm. In addition, the park fence, in some areas, has been knocked down. Residents have inquired about the park which is closed at this time. He stated staff has explained the City is in the process with the Federal Emergency Management Agency (FEMA) to receive FEMA funding for the necessary repairs.

Mayor Morgan said in regards to the debris from the hurricane, the City is using a third-party vendor for the cleanup and the amount of trucks has been increased. He asked for everyone's patience while the clean-up continues. On October 4, he and Mr. Gioielli met with the Anti-

Defamation League, Florida Chapter and they discussed their campaign “No Place for Hate” in local schools. He also talked with members of the Seminole County School Board to see if there is anything that can be done, to further acceptance for everyone. On October 5, he participated in the Faces of the Future Fundraiser for the Boys & Girls Clubs in Seminole County. He mentioned clubs are available in Altamonte Springs, Oviedo, and Sanford. On October 9, he attended a funeral for Longwood resident Larry Cole, a well-loved and long-time supporter of the City. On October 12, he participated in the Wekiva Elementary School Walkathon. He said parents met at a park and walked to school as a collective group, and every child had at least one parent, if not both, to walk with them. On October 13, he spoke with Seminole County Sheriff’s Lieutenant Heath and planned to go into the department’s O-Pod and A-Pod Programs to speak to those who struggle with addiction with a year or less prison time left on their sentence.

Mayor Morgan gave a shout out to the city of Winter Springs for their grand opening of Lotus Behavioral Health on October 13. He said the opening provides a second treatment facility in Seminole County that treats adolescents for addiction. The center opens up over fifty (50) beds for residential services in addition to the Grove in Longwood. On October 15, he was keynote speaker for Orange County Public Schools Exceptional Student Education (ESE) Department. He said his son Jackson is enrolled in a charter school there, and he is impressed with the ESE Department not being a one-size-fits-all methodology when it comes to special needs kids. He thanked Jack the Dipper Ice Cream in Longwood that held their First Responders Day also on October 15. That same day, he went to Lake Mary High School to represent the city of Longwood at the Dede Schaffner Marching Band Festival. He explained it was the 46<sup>th</sup> Annual Festival and is a collection of all the Seminole County high school marching bands as they get ready for competition. That evening, he attended a concert at Reiter Park featuring a Beatles Tribute Band. He was impressed with the great attendance of the event as well as the Food Truck Battle.

Mayor Morgan asked for participation in the Monster Dash 5K Run scheduled in the Historic District of Longwood on October 29. The annual event held by the Longwood Historic Society raises funds for the maintenance of three buildings in the district. Donations are also accepted for the event and Mayor Morgan planned to contribute as well. He announced after the Monster Dash, the 13<sup>th</sup> Annual Walk-N-Roll-A-Thon Red Carpet Event will be held in Reiter Park in Longwood. Originally, the event was at Cranes Roost Park in Altamonte Springs but the hurricane impacted the park. He stated the event will now be hosted in Longwood by Next Step Orlando which supports paralyzed individuals

in their recovery efforts. During the event, Next Step will set up a red carpet where youngsters and adults will try to try take their first steps unassisted. He urged everyone to witness the motivating event, and said registration begins at 10:15 a.m. at Reiter Park on October 29<sup>th</sup>.

**District #5.** Commissioner Sackett agreed the Walk-N-Roll-A-Thon Red Carpet Event is fantastic, and the group used to be located in front of his subdivision. He mentioned there were two (2) concerts held at Reiter Park, October 8 and October 15. He particularly liked the concert on October 8. The one on October 15 sounded as though they had problems with their audio, even though the event was well attended with the Beatle Tribute Band.

Commissioner Sackett commented the Longwood Arts & Crafts Festival is scheduled for November 19 and 20 and his daughter has been selected to participate in the show. He said she is a jewelry maker as well as a neurosurgeon. He commented, when his daughter was one (1) she sold lemonade at the festival outside Longwood Cottage totaling \$600 in sales. He added he was glad the Longwood Arts & Crafts Festival is being featured on the first cover of Longwood Life magazine.

Commissioner Sackett said he has been watching the games of Longwood Babe Ruth Baseball which has over three-hundred (300) members. He thanked Adrian Haughton, City Parks Supervisor, and his team for their work on the good-looking ball fields at Candyland Sports Complex. He said while he was at the Beatles Tribute concert someone told him the Farmers Market at Reiter Park is the best one in Central Florida.

Commissioner Sackett said the past weekend he spent it in pink referring to a Freedom Ride Fundraiser for breast cancer, and he helped with the kickoff in Longwood. He reported Lyman High School Football is 6-2 which is phenomenal, and he helps with the activities at the games. He noticed the last game was almost a sellout. In honor of those who are fighting or had lost to cancer, kids at the game were swabbed in pink paint and everyone else was dressed funky and in pink creating a sea of pink.

Commissioner Sackett said he met with a group interested in putting a back gate at Arbor Dog Park, and thought at first people just did not want to walk around to the front of the park. After meeting with city staff, he realizes a second fence is a safety issue providing an exit from the park. He said he would like for FEMA funds to be used toward the installation of a safety exit gate.

Commissioner Sackett said he was depressed when he heard National Night Out at Candyland Sports Complex was cancelled since he enjoyed cooking six-hundred (600) hot dogs for residents. He asked if National Night Out can be rescheduled to February, March, or in that time frame.

Commissioner Sackett reported two (2) items needed attention including the lights at the main stage at Reiter Park. He noticed during the Beatles Tribute Concert about half of the lights were out. Also, the male bathroom at Candyland Sports Complex was completely tagged and in horrible shape. He explained tagging is when you spray paint graffiti, and the police department recently caught taggers and had them go and clean it all up. He noted he received an email today regarding the Mayors and Managers meeting and checked with Mayor Morgan to make sure he received it, which he did.

**District #1.** Commissioner Shoemaker said she has been busy with work, cleanup, and insurance after Hurricane Ian but she did make it to the Beatles Tribute Concert. She agreed with Commissioner Sackett that the sound at the concert was a bit off, and thought maybe the band was trying to accommodate the residents who live near the park. She enjoyed the concert noting the band mentioned they were glad to be invited by the city of Longwood unlike a neighboring city.

**District #2.** Deputy Mayor Boni thanked Longwood Life Publishing for an outstanding cover for Longwood Life magazine. He said Mrs. Cartagena asked to meet him at Reiter Park to make a video in regards to the first cover for Longwood Life. He thanked her for editing the video and making him look good.

Deputy Mayor Boni thanked Mr. Gioielli and staff for taking care of residents during Hurricane Ian saying he has received very positive feedback from everyone. He was not able to attend the Beatles Tribute Concert due to celebrating his daughter's 21<sup>st</sup> birthday in Gainesville.

**District #3.** Commissioner McMillan said he attended a meeting of the Land Use and Economic Development Committee for the Florida League of Cities on October 7. The meeting was held on Zoom rather than at Lake Buena Vista due to Hurricane Ian. The league selected two (2) legislative policies to advance to the next step in December: Mobility Fees and Enclave Annexation. He said he voted for Sovereign Immunity, but that policy lost and the two issues selected are not issues for Longwood. He will keep the Commission posted on the progress of the policies. He also attended a meeting of the Knights of Columbus Saint Patrick Assembly 2883 at the Annunciation Church which is also his parish. They were discussing the idea of a flag retirement ceremony so

he told them about Heroes Strong and the ceremony that was held at Reiter Park this year. He also showed them pictures of the flag drop-off boxes located in Longwood, and they apparently have numerous flags they need to retire. They were very appreciative of the information and get in touch with David Rubin, President of Heroes Strong.

Commissioner McMillan said earlier in the day he went to the Seminole Chamber of Commerce Lunch and Learn at the Longwood Community Building. The October non-profit spotlight included Next Step Orlando which commented on the upcoming event at Reiter Park in Longwood as mentioned by Mayor Morgan. Other non-profits present were Jewish Pavilion, Kids House, Rescue Outreach Mission, which is a homeless shelter he works with, and Crossroads Corral, a therapy-assisted learning horse charity. He added Crossroads Corral has been rehomed to Longwood Hills Road from Oviedo, and they may reach out to the City for an event.

Commissioner McMillan reported on “the true, good, and the beautiful”. For “the true”, he referred to history and law citing Article 2, Section 1 of the United States Constitution that mandates the states carry out a census every ten (10) years. He said a census was done in 2020, and Congress and the State changed the boundaries of legislative and state districts. The upcoming election on November 8, it is the first general election since changes have been made, so voters may need to check their voting precincts. He noted information is available at [voteseminole.org](http://voteseminole.org) where you can get a vote-by-mail ballot or find out where is early voting. He said applications are still being accepted for election day poll workers and the deadline is Friday. For “the good”, he saw the issue of temperance, which has to do with consumption in moderation, and was forced to do that as one of the judges at the Battle of the Food Trucks. He was privileged to join the City’s firefighters and parks employees to sample many of the selections at the event. The First Place Best Entrée was curry chicken with coconut rice, cabbage, and smoked macaroni and cheese from Allen’s Jerk Shack. The runner up was the Cuban sandwich from the Rancho Express. The First Place Dessert was Freeze Your Brain Shave Ice with a soft-serve ice cream with a pumpkin spice shaved ice on top. The runner up was Al’s Gelato Dessert Sundaes with a chocolate gelato with brownie chunks in it. For “the beautiful”, he saw the beautiful weather at the monthly Car Show in downtown Longwood. In addition, the band Torn was playing “Higher” by Creed as the SpaceX launch was going up which was a beautiful sight to see from Reiter Park.

Commissioner Shoemaker said in regards to Crossroads

Corral she and Richard Drummond worked on a project for them through Leadership Seminole. They built a roof for the non-profit group which increased their services by 70%. The roof allowed them to have therapy sessions rain or shine. But, upon Crossroads' move they were unable to move the roof. She hoped the group could raise funds again to get another roof.

9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA.** None.

10. **CONSENT AGENDA**

- A. **Approve Minutes of September 19, 2022, Regular Meeting, September 27, Emergency Meeting, and October 3, 2022, Regular Meeting.**
- B. **Approve the Monthly Expenditures for October 2022.**
- C. **Approve the Monthly Financial Report for September 2022.**
- D. **Approve a purchase order in the amount of \$60,000 to Futron Incorporated for renewal of an information technology managed services agreement and authorize the Acting City Manager to sign the City of Longwood MNS Renewal document.**
- E. **Approve a purchase order in the amount of \$65,000 to Ricoh USA Inc for expenses related to an equipment lease with toner and service inclusion.**
- F. **Approve a donation in the amount of \$1,000 to SafeHouse of Seminole from the State Law Enforcement Confiscation Fund.**

Commissioner Sackett moved to approve Items 10A through 10F as presented. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

11. **PUBLIC HEARINGS**

- A. **Read by title only and adopt Ordinance No. 22-2233, authorizing the issuance of debt in the principal amount of \$4,557,762.00 to finance the East Longwood Phase II Septic Tank Abatement and Wastewater System Improvement and Expansion Project (Loan Agreement WW590550).**

Mr. Langley read Ordinance No. 22-2233 by title only.

Mayor Morgan opened the public hearing. No one spoke in favor or opposition to Ordinance No. 22-2233.

Commissioner Sackett moved to close the public hearing. Seconded by Commissioner McMillan and carried by a unanimous voice vote.

Commissioner Sackett moved to adopt Ordinance No. 22-2233 as presented Item 11A. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

**12. REGULAR BUSINESS**

- A. Read by title only and adopt Resolution No. 22-1615, renewing the Highway Maintenance Agreement Contract No. ASF72 as part of the continual routine maintenance activities of the Florida Highway System.**

Mr. Langley read Resolution No. 22-1615 by title only.

Mr. Gioielli presented the Item.

Deputy Mayor Boni moved to adopt Resolution No. 22-1615 as presented Item 12A. Seconded by Commissioner Shoemaker and carried by a unanimous roll call vote.

- B. Approve a purchase order in the amount of \$1,506,568.00 to Waste Pro for the annual renewal of residential Solid Waste and Recycling Services through September 30, 2023. *(Upon approval of this item, included is a budget amendment.)***

Mr. Gioielli presented the Item.

Commissioner Sackett moved to approve Item 12B as presented. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

- C. Read by title only and adopt Resolution No. 22-1616, amending the fiscal year 2022/2023 budget appropriations in the amount of \$226,325.00 to reflect in the purchase order for Waste Pro as a result of the Commission approval made at the October 3, 2022 meeting to continue the ARPA credit currently in place of \$3.60 for residential Solid Waste and Recycling Services for another fiscal year. *(This item is related and subject to approval of the purchase order included on this agenda.)***

Mr. Langley read Resolution No. 22-1616 by title only.

Mr. Gioielli presented the Item.

Commissioner Shoemaker moved to adopt Resolution No. 22-1616 as presented Item 12C. Seconded by Commissioner McMillan and carried by a four-to-one (4-1) roll call vote with Commissioner Sackett voting nay.

**D. City Commission to consider and approve the Fourth Amendment to Memorandum of Agreement and reappointment of the Acting City Manager.**

Deputy Mayor Boni moved to approve the Fourth Amendment to Memorandum of Agreement and reappoint Mr. Gioielli for another 120-days. Seconded by Commissioner Sackett and carried by a unanimous roll call vote.

**13. CITY MANAGER'S REPORT**

Mr. Gioielli thanked the Commission for their support. He reported staff is already working on a makeup date for National Night Out. The tentative date is second or third week of January, and he will inform the Commission upon confirmation from the vendors.

Mayor Morgan asked after speaking with residents is there any way staff could provide a potential schedule for debris pickup from the hurricane.

Mr. Gioielli answered he will provide an update later in his report.

Mr. Gioielli said staff is working on a schedule after approval of a purchase order to get the brick repainted at the crosswalks along Rangeland Road and West Church Avenue. He mentioned Commissioner Sackett had brought up that item. He also reported the balance for Pennies for Parks is currently at \$1,767.73. He commented the Commission may have received a recent invitation for a grand opening at Alta Cypress. Staff realized there was a conflict because on November 3 the Commission is already scheduled and invited to the Lyman High School Homecoming Parade. The date for Alta Cypress has been changed to November 8 at 6 p.m. Commissioners should have received a calendar invite.

Mr. Gioielli said in regards to the debris removal plan, staff have watched some of the difficulties with their contractor who comes from out of town. The group is from Texas and they bring vehicles, and they also rely on local subcontractors to work. The contractor has had difficulties finding subcontractors who twice have been a no-show. In addition, there have

been mechanical issues and difficulty getting parts. There were three (3) trucks and now there are two (2) due to mechanical issues, but they hoped to have the third one back up on Wednesday that week.

Mr. Gioielli reported debris pickup has been completed in the neighborhoods of Sleepy Hollow, Windsor Manor, Harbor Isle, Devonshire, Wildflower Way, Sandalwood, Woodgate, Highland Hills, and on the west side of Rangeline Road they are continuing on and currently in Tiberon Cove. He stated on the east side of town work has been completed in Skylark and Wayman Heights from Logan Drive all the way to Jessup Avenue. The group also has completed work on South Grant Street and Hanging Vine Point off of Wildmere Avenue. He summarized the crew working on the west side of Ronald Reagan Boulevard is moving north along Rangeline Road, and once they get to E.E. Williamson they will start to move east along Longwood Hills Road, which will include Markham Hills and Maraval Court, and all those areas up to Ronald Reagan Boulevard. The crew on the other side of town have started in Skylark and they are moving south, which brings them to Wayman Heights, and eventually out to Church Avenue and State Road 434. The third truck will start in the south end of the City in Columbus Harbor and work its way north. Once the crew has made a full pass through the City, they will go back and focus on any vegetative debris that was left over as well as construction debris. Mr. Gioielli stated at this point there is an estimated 10,000 cubic yards of vegetative debris, and as of today they were at 4,173 cubic yards completed and moved to the dump site so he estimated they are close to halfway with the volume of what they anticipate moving at the end of today.

Mayor Morgan stated the reason he brought up the debris removal was because residents were asking about the debris they put on the part of the lawn where new sod was laid, and the debris could potentially kill their grass.

Mr. Gioielli responded that is a difficult situation and staff has also received some of those calls. He asked for patience, and noted the debris service is something offered by the City. Crews are working diligently twelve (12) hours a day including Saturdays and Sundays. In consideration of the contractor's difficulties, he does not have a solution for issues such as staffing, mechanical, and not enough time in the day.

Mayor Morgan clarified for residents he did put in a call to Mr. Gioielli in the beginning of the debris pickup to double the City's efforts, and he was able to do that. He thanked Mr. Gioielli for doing a good job.

Mr. Gioielli said he and staff have pushed every way, and he has independently called local landscaping companies to invite them to come and work in the City. Currently, staff has called Sun State Trees to see if they can work. He pointed out local companies make more money where there is more debris so in Orange County where there is more trash, they will make more money. He stated Longwood is blessed to have less debris, less damage, and be in better shape than most places.

Commissioner Sackett asked for an update on Waste Pro. He understood they were not picking up total trash from a house, and that they may have been taking only half of it.

Mr. Gioielli answered he has been in contact with Waste Pro, and he and staff continue to push and be aggressive. He is being told when Waste Pro gets to yard waste day, they are picking up things in containers and in bags, nothing necessarily loose unless it is binded up and maybe four (4) feet. They have a crew that works as they normally do and they are dealing with a larger amount of trash. From their description, there is only so much room in the truck and they have to stop when the truck is full, drive 45 minutes to Geneva, then wait in line for hours due to all the other contractors and amount of yard waste. He said Waste Pro, on the first Wednesday after the storm, was only able to move about a third of the residents' yard waste. The second Wednesday they were able to move the second third and today they should get to the remaining third. He asked about additional time, and Waste Pro responded they are paying overage and working from sun up to sun down. In addition, Waste Pro said at the end of the day they have to move to the other half of the City's regular trash, which is more important from a health standpoint than the yard trash.

Mr. Gioielli reported staff will start evaluating street signs that are bent or hanging from the hurricane. Stop signs are a priority and other signs can wait for evaluation simply needing a physical adjustment. He commented Arbor Dog Park is unsafe and did not want to open it too soon without getting federal assistance to make repairs.

Mr. Gioielli stated last February the Commission approved an extension of the temporary use permits for business signs and that is set to sunset as the Commission decided on December 31, 2022. Unless staff receives additional direction from the Commission, they will start the education process on that now.

**14. CITY ATTORNEY'S REPORT.** No report.

**15. CITY CLERK'S REPORT**

Ms. Longo stated tomorrow, October 18th the Mayors and Managers Meeting will be hosted by Seminole County and held at the County Services Building, Room #3024, in Sanford starting at 11:30 a.m. She also stated Florida League of Cities (FLC) is having a webinar this Wednesday, October 19th from 10:00 a.m. until 3:30 p.m. for the State-Mandated Ethics Training for Elected Officials if anyone is interesting and/or still needs to complete their four hours of training. There is still time to register.

**16. ADJOURN.** Mayor Morgan adjourned the meeting at 7:11 p.m.

Minutes approved by City Commission: 11-07-2022

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**Matt Morgan, Mayor**

**ATTEST:**

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**Michelle Longo, MMC, FCRM**  
**City Clerk**

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