

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
October 5, 2020
6:00 P.M.
(Virtual Meeting – Zoom)

Present: Mayor Richard Drummond
Deputy Mayor Brian D. Sackett
Commissioner Abby Shoemaker
Commissioner Matt Morgan
Commissioner Ben Paris
Dan Langley, City Attorney
Clint Gioielli, Acting City Manager
Michelle Longo, City Clerk
Chris Kintner, Community Development Director
Craig Dunn, Information Technology Director
Shad Smith, Public Works Director

1. **CALL TO ORDER.** Mayor Drummond called the meeting to order at 6:00 p.m.
2. **MOMENT OF SILENT MEDITATION**
3. **THE PLEDGE OF ALLEGIANCE.** Commissioner Shoemaker led the Pledge of Allegiance.
4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
 - A. The “Downtown Longwood Food Trucks” will be held on Thursday, October 8, 2020, from 5:30 p.m. until 8:30 p.m. at Reiter Park, 311 West Warren Avenue.
 - B. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, October 10, 2020, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood located off Church Avenue.
 - C. Orlando Health, South Seminole Hospital will sponsor the “Concert in the Park” event on Saturday, October 10, 2020, from 7:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren

Avenue. Music starts at 7:00 p.m. and food will be available for purchase. The band will be *ColorBlind Dinosaurs* and this is a free event.

- D. **Movie Night with a Purpose** benefiting Operation Underground Railroad will be held on Saturday, October 17, 2020, beginning at 6:00 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *A Dog's Purpose*.

5. **PROCLAMATIONS / RECOGNITIONS**

- A. **Presentation of the Beautification Award to F&D Woodfired Italian Kitchen located at 1000 West State Road 434.**

Commissioner Morgan presented Mr. Charly Robinson with the Beautification Award for F&D Woodfired Italian Kitchen. Photographs were then taken.

6. **BOARD APPOINTMENTS**

- A. **District # 2 (At Large) Nomination to the Parks & Recreation Advisory Board.**

Mayor Drummond nominated Ms. Amanda Sackett for reappointment to the Parks and Recreation Advisory Board. Nomination carried by a unanimous voice vote.

- B. **District #3 Nomination to the Parks & Recreation Advisory Board.**

Commissioner Paris nominated Mr. Samuel Friedman for appointment to the Parks and Recreation Advisory Board. Nomination carried by a unanimous voice vote.

7. **PUBLIC INPUT**

- A. **Public Participation.** None.

8. **MAYOR AND COMMISSIONERS' REPORT**

District #1. Commissioner Shoemaker said she spoke to Mr. Gioielli and under his report, he is going to provide an update on the status of the Downtown Redevelopment and the planning of a Town Hall Meeting.

District #2. No Report.

District #3. Commissioner Paris said we had our brand new, beautiful Rescue 17 outside the Commission Chambers this evening. It has not even been in service yet and it looks awesome. I had the chance to stop by Station 17 to look at it. Many cities are having issues getting new rescues and carriages into place. We were lucky to get one with all of the

construction and shutdown during COVID. The citizens of Longwood can be happy knowing we have a great new, top of the line, Dodge 5500 rescue.

District #4. Commissioner Morgan said our Movie Night with a Purpose on October 17 at 6:00 p.m., would be benefitting Operation Underground Railroad and fighting against child trafficking. I have also made a connection to bring Kid's House in Sanford to this event. The work they do is of angels. If you have not had a tour, they give you a young person's situation, without their name, and you go through Kid's House as the child. The work they do with abused kids to get them through this is outstanding. It is about a 45-minute tour where you talk to each specialist. I was able to bring them, as well as, the Seminole County Task Force to this event. The detective of the Seminole County Task Force gave me the statistics of child trafficking in Seminole County. They arrest one per year but they have opened about 12 to 16 cases that they are chasing each year on average. He recommended coming to support this event and said any money that is raised will be going towards the K9s of Operation Underground Railroad. These K9s find the kids who have been trafficked and have been trained to find the phone drives and files of child pornography. You cannot have enough information and I want to make sure I share this with the Longwood residents so we can continue to defend our children. He recognized the Police Department for their Coffee with a Cop event on Wednesday, October 7 to continue to reach out to the community. A week ago in these chambers, Chief Dowda and staff participated in an open forum with our community and let everyone know what is going on within our Police Department. These Police Officers are part of the community and we are very proud to have them in our City. He said he received a call from Commissioner Jordan Smith in Lake Mary who let me know about this company called Xylem in Lake Mary, who was going to be donating Gould GB Booster Pumps. These are spray pumps that Fire Departments use. They are considered a luxury to have in most Fire Departments because they are very expensive. They can range anywhere from \$1,000 to \$4,000. Their job is to spray down the trucks after each use and the fire hoses. Our Fire Department was using normal hoses to do that so this will cut down on their time and effort and get them on to the next task they are responsible for. When we brought this over to the Fire Department and told them we got it free, they were flabbergasted because they know it is going to cut down their work. He thanked Randy at Xylem. He said he was able to connect with Mayor Megan Sladek in Oviedo and get their Fire Departments covered with these free as well. This is a good example of our fellow cities working together. He said one of the main functions of our Longwood Historic Society is the upkeep of the three historic buildings, the Bradlee-McIntyre House, the Inside-Outside House, and the Civic Center. When you see events such as the Monster Dash 5k that is coming up on October 31st on Halloween, sign up for it or be a part of it if you can. If you are a

business owner in the City, please help if you can contribute. All of the money raised at this event goes right back into these Historic Buildings. We also have a Longwood Haunted History Tour coming up at the Bradlee-McIntyre House. There are 21 dates from October 9 through November 1. Tickets are available at www.longwoodhauntedhistorytour.com. We are very excited about doing something like this. He said I would also like to give a shout out to Jen Napier of Kid's House for connecting those dots and having Kid's House as well as the Seminole County Task Force for being a part of Movie Night with Purpose. He said he went to a Save our Kids event. It was a roundtable and stakeholder forum on addiction. This was an honor to be a part of. Honorable Jim Carroll, Director of the White House Office of National Drug Control Policy was talking at this event. It is right in line with what Sheriff Lemma is doing in the County; throwing the book at dealers caught dealing opioids with any type of fentanyl, laced and mixed with these drugs. He said he is currently working with Sheriff Lemma to have another Opioid Overdose Awareness day in Longwood. We are also going to combine a NARCAN Awareness with it. Longwood was one of the very first Police Departments in Seminole County to carry NARCAN. NARCAN is a medication designed to rapidly reverse an opioid overdose. When an addict overdoses, they stop breathing and this is a way for them to restore their normal respiration and get them back to life. It is important that our community knows what NARCAN is and the benefit of it. Lastly, we have an event coming up at one of our Senior Centers. They are going to be fighting for awareness of Alzheimer's disease and have a fundraiser for it. Tune in to my Facebook page and I will share more as we get closer to that date. He gave a shout out to the new president of the Longwood Historic Society, Ms. Tracey. She has been doing a great job bringing young families to the organization and getting stakeholders like Connolly's Pub to join our Longwood Historic Society. The more people we can have to emotionally invest in our City, the better. The Senior Center I was talking about is Cascade Heights off State Road 434. He said he will be doing the raffle for them and helped them raise money for another fun event.

District #5. Deputy Mayor Sackett thanked Mr. Gioielli. He said he brought up a condition that was going on at Candyland Park with baseball. He noticed the park was not in very good shape on Saturday morning. As someone entering the park, I was concerned about what the bathrooms, walkways, and fields look like. They needed some TLC. I also noted that at 9:00 a.m. on Saturday, there were only two ballgames going and that is not very intensive in the ballpark, but I understand with COVID. I heard of a bowling team in Winter Springs that only has four kids out of the six who can play because of COVID. They always have to forfeit two of the games. Things are tough. Next Monday, the schools get the opportunity to have anyone in Seminole Connect come back face-to-face. My understanding is that almost 5,000 kids out of the 10,000 that were in

the program will be coming back to the classroom. Our responsibility is to receive the kids and keep them safe. He said when I met and spoke to Mr. Gioielli, he addressed the park situation this morning and it was taken care of. I appreciate his strong effort to respond. He said I do have one more thing for him to respond to. Last March, when the teachers did the parade, we had three Longwood Police Officers who had never been recognized for their services. I believe at the first meeting in November we could get the School Parent Teacher Association (PTA), who wants to thank them, do so through Zoom.

9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA.** None.

10. **CONSENT AGENDA**
 - A. **Approve Minutes of the September 21, 2020, Regular Meeting.**

 - B. **Approve the Monthly Expenditures for September 2020.**

 - C. **Approve a purchase order in the amount of \$73,308 to Futron, Incorporated for renewal of an information technology managed services agreement and authorize the Acting City Manager to sign the renewal document.**

 - D. **Approve a purchase order in the amount of \$72,422 to Ricoh USA Inc. for expenses related to year three of a four-year equipment lease.**

 - E. **Approve a piggyback agreement with Ferguson Enterprises, LLC (Ferguson Waterworks) for water and sewer materials, and approve a purchase order in the amount of \$95,000 to Ferguson Waterworks.**

 - F. **Approve a purchase order in the amount of \$75,000 to Hydra Service Inc., to provide for pumps, parts, and repairs related to the City lift stations and authorize the Acting City Manager to sign all associated documents.**

 - G. **Approve a purchase order in the amount of \$130,000 to Sunstate Meter and Supply, Inc., as suppliers of City residential and commercial water meters and related materials.**

 - H. **Approve a change order in the amount of \$78,300.40 to the Pegasus Engineering purchase order #20002460 for engineering services and permitting associated with the UPS Joint Use Stormwater Pond Expansion and Bennett Drive Drainage Improvements Project.**

- I. **Approve a change order in the amount of \$99,157.48 to the Barnes, Ferland, and Associates (BFA) purchase order #20000519 for additional professional engineering services related to the East Longwood Phase II Septic Tank Abatement and Wastewater System Improvement Expansion Project.**

Deputy Mayor Sackett moved to approve Items 10A through 10I as presented. Seconded by Commissioner Paris and carried by a unanimous roll call vote.

11. PUBLIC HEARINGS

- A. **Read by title only and adopt Ordinance No. 20-2188, proposing approval of a Small Scale Comprehensive Plan Amendment (SPA 03-20).**

Mr. Langley read Ordinance No. 20-2188 by title only.

Mr. Kintner presented the Item.

Mayor Drummond opened the public hearing. No one spoke in favor or opposition to Ordinance No. 20-2188.

Commissioner Paris moved to close the public hearing. Seconded by Commissioner Morgan and carried by a unanimous voice vote.

Deputy Mayor Sackett moved to adopt Ordinance No. 20-2188 as presented Item 11A. Seconded by Commissioner Paris and carried by a unanimous roll call vote.

- B. **Read by title only, set October 19, 2020, as the second public hearing date, and approve the first reading of Ordinance No. 20-2189, amending the Longwood Development Code.**

Mr. Langley read Ordinance No. 20-2189 by title only.

Mr. Kintner presented the Item and gave an overview of the changes, which include increasing the tree protection requirements. A couple of meetings ago, the Commission pointed out an issue particular to undeveloped sites and tree replacement requirements related to that. We have looked to address that by enhancing the tree replacement requirements, require more trees to come in, or payments to the treebank on undeveloped sites. That includes an inch-for-inch replacement standard in the Code among a few other changes. There was also some discussion on window coverings. Clarifications were made to help guide Code Enforcement in the application of that section. The Commission

has also requested authoritative language regarding banner signage and we have included that to this Ordinance as well. Additional discussions regarding guidance on townhouse development happened since we have seen a number of those. We have had a few try to come to the City and a few come into the City. We want more guidance on how they develop in a more walkable and attractive manner. There are a few smaller things in there but generally, we were just trying to be responsive to some of the Commission's concerns. The trees were the generating force behind this.

Deputy Mayor Sackett asked about the problems we had with dumpster enclosures and what that looks like.

Mr. Kintner said we have added some clear, concrete triggers. Any time someone comes in with a site construction permit or development plan, we will be including the dumpster enclosure as part of the things they need to make sure are taken care of. That way we are not discussing what constitutes moving the dumpsters.

Mayor Drummond opened the public hearing. No one spoke in favor or opposition to Ordinance No. 20-2189.

Commissioner Paris moved to close the public hearing. Seconded by Commissioner Morgan and carried by a unanimous voice vote.

Commissioner Morgan moved to approve Ordinance No. 20-2189 and set October 19, 2020, as the second public hearing date. Seconded by Commissioner Paris and carried by a unanimous roll call vote.

12. REGULAR BUSINESS. None.

13. CITY MANAGER'S REPORT

Mr. Gioielli said staff is starting to research the possibility of the convenience fee for credit card purchases related to City activities. We are doing that recognizing the Commission's desire to make sure that our residents have an option to pay through cash or checks and not include a fee. The Supervisor of Elections has requested the assistance of all municipalities in Seminole County to assist him on Election Day, which is permissible by the Governor on our State Executive Order 20-149. We are going to be diligent in attempting to help the Supervisor of Elections on Election Day by providing him with a staff member. He said we had a second Police Community Forum on September 15 and the next one is scheduled on October 13. Regarding the Downtown Redevelopment

