

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
September 7, 2022
6:00 P.M.

Present: Mayor Matt Morgan
Deputy Mayor Tony Boni
Commissioner Abby Shoemaker
Commissioner Matt McMillan
Commissioner Brian D. Sackett
Dan Langley, City Attorney
Clint Gioielli, Acting City Manager
Michelle Longo, City Clerk
David Dowda, Police Chief
Mike Peters, Fire Chief
Judith Rosado, Financial Services Director
Chris Kintner, Community Development Director
Chris Capizzi, Leisure Services Director
Shad Smith, Public Works Director
Craig Dunn, Information Technology Director
Magdala Ridore, Human Resources Director

1. **CALL TO ORDER.** Mayor Morgan called the meeting to order at 6:00 p.m.
2. **OPENING INVOCATION.** Pastor Phil Ayres with LifePoint Church gave the invocation.
3. **THE PLEDGE OF ALLEGIANCE.** Commissioner Sackett led the Pledge of Allegiance.
4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcement.
 - A. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, September 10, 2022, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood.
5. **PROCLAMATIONS / RECOGNITIONS**

A. Presentation of the 2022 Key to the City Award to Nancy Cancel-Acevedo.

Commissioner McMillan read a Proclamation that outlined a biography on Nancy Cancel-Acevedo. He then presented her with the Proclamation and Key to the City Award. Photographs were then taken.

B. Presentation of the 2022 Key to the City Award to Don Musica.

Commissioner Sackett read a Proclamation that outlined a biography on Dan Musica. He then presented him with the Proclamation and Key to the City Award. Photographs were then taken.

The Commission recessed at 6:21 p.m. and reconvened at 6:31 p.m.

11. PUBLIC HEARINGS (PART I)

A. Read by title only, set September 19, 2022, as the public hearing date, and approve the first reading of Ordinance No. 22-2228, which fixes the tentative rate of ad valorem taxation for the fiscal year commencing October 1, 2022, and ending September 30, 2023.

Mr. Langley read Ordinance No. 22-2228 by title only.

Mayor Morgan read the following statement:

The City of Longwood hereby proposes for fiscal year 2022/2023 a millage rate of 5.5000 per \$1,000 of non-exempt assessed valuation. Said rate is 11.80% higher than the rolled-back rate of 4.9195 per \$1,000 of non-exempt assessed valuation as computed by Florida Statute 200.065.

Mayor Morgan opened the public hearing. No one spoke in favor or opposition to Ordinance No. 22-2228.

Deputy Mayor Boni moved to close the public hearing. Seconded by Commissioner McMillan and carried by a unanimous voice vote.

Commissioner McMillan moved to approve the first reading of Ordinance No. 22-2228 and set September 19, 2022, as the public hearing date. Seconded by Deputy Mayor Boni and carried by a unanimous roll call vote.

- B. Read by title only, set September 19, 2022, as the public hearing date, and approve the first reading of Ordinance No. 22-2229, which adopts tentative revenues, expenditures, and fund balances for the City’s fiscal year budget commencing October 1, 2022, and ending September 30, 2023.**

Mr. Langley read Ordinance No. 22-2229 by title only.

Mayor Morgan read the following amounts that reflect the recommended changes:

GENERAL FUND	\$21,044,344
PUBLIC UTILITIES	\$15,050,717
PUBLIC FACILITIES IMPROVEMENT	\$1,936,189
CAPITAL PROJECTS	\$8,391,153
STORMWATER MANAGEMENT	\$917,929
OTHER FUNDS	\$1,661,173
FUND BALANCE - RESERVES	\$13,150,415
TOTAL RESOURCES	\$62,151,921

Mayor Morgan opened the public hearing. No one spoke in favor or opposition to Ordinance No. 22-2229.

Commissioner Shoemaker moved to close the public hearing. Seconded by Commissioner McMillan and carried by a unanimous voice vote.

Commissioner Shoemaker moved to approve the first reading of Ordinance No. 22-2229 and set September 19, 2022, as the public hearing date. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

6. BOARD APPOINTMENTS

- A. District #5 Nomination to the Parks & Recreation Advisory Board.**

Commissioner Sackett nominated Judi Coad for reappointment to the Parks & Recreation Advisory Board. Nomination carried by a unanimous voice vote.

7. PUBLIC INPUT

- A. Public Participation.**

Megan Sladek, 6007 Lake Charm Circle, Oviedo. Ms. Sladek, Mayor of Oviedo thanked the City Commission for recognizing the recipients of the Key to the City Award and noted that she has worked with both of them. She also thanked them for attending the Oviedo Citizens in Action bowling tournament and collaborating beyond the borders to help support those in Seminole County.

8. **MAYOR AND COMMISSIONERS' REPORT**

District #1. Commissioner Shoemaker said she attended the City Employee Health Fair, thanked staff for the event and the vendors who participated. She attended the ribbon cutting for PES Solar in Longwood on August 26. Also attended a ribbon cutting for a business called New Life Ebike located in Winter Springs and for the Pickleball courts at Candyland Sports Complex. On August 27 she went bowling with her fellow Commissioners. On August 31 she attended the ribbon cutting for Leaf Medical Group, and welcomed them into the Longwood community.

District #2. Deputy Mayor Boni said he also attended ribbon cuttings for PES Solar, Leaf Medical Group, and the Pickleball courts at Candyland Sports Complex. He noted bowling with his fellow Commissioners was fun. He said last night he attended Hollerbach's Meat Bingo in Sanford and it was a lot of fun. The proceeds from the evening are donated to charitable causes and the Longwood Historic Society was the charity of the night and \$300 was raised.

District #3. Commissioner McMillan thanked the people of Longwood for allowing him to serve them and he was notified he was re-elected for his first full-term being unopposed. He also congratulated Commissioner Sackett for being re-elected. He received news he was appointed to the Florida League of Cities Land Use & Economic Development Policy Committee. He noted this committee addresses policies specific to municipal concerns with community redevelopment, economic development, growth management and land use planning issues, annexation, eminent domain, tort liability and property rights. He reported on the true, good, and beautiful. For the "true", health is important and there are many health challenges out there not just COVID. He did test for COVID before the meeting and was negative. For the "good", sport is good and Longwood has a new one, Pickleball. He is happy this has been added for the residence. For the "beautiful", he mentioned food and tried the shawerma at Daniel's Bakery which was very good.

District #4. Mayor Morgan congratulated Commissioner McMillan and Sackett for being re-elected unopposed. He congratulated new Longwood Babe Ruth President Patrick McFadden and the Board for increasing their player registration up to 305 players for the fall season. He took a Longwood resident with a special needs daughter, who has aged out of the Seminole County School System, on a tour of Inspire. He explained Inspire of Central Florida provides educational, vocational, residential and transportation services to adults with special needs in Central Florida. Their various Special Needs Adults Day Programs provides a safe environment for adults of differing abilities, as they pursue independence and success in their lives and careers. He said he made a video showcasing the free City Website App.

Mayor Morgan met with Chad from Outfront Media on August 19 regarding various things he would like to do with the sign on Rangeline Road and State Road 434. On August 20 he and his wife attended a Luau at Horsepower Ranch in Oviedo to gain more contact information and find new ways to make the Longwood Luau more special. He also noted he is proud of the new pickleball courts, the repaving of the basketball court, and the new backstops to the baseball and softball fields all at Candyland Sports Complex. On August 25 he filled in for the Justin Clark Show. Justin Clark is an attorney who has a talk show and when he needs a guest host Mayor Morgan always takes the opportunity to talk about Longwood. That evening he met with many of the Longwood residents who have special needs children to introduce them to the new ESE Leader in Seminole County Public School System, Ms. Elwood.

Mayor Morgan also attended the PES Solar ribbon cutting. On August 27, the 3rd Annual Seminole County Overdose Awareness event was held at Reiter Park. On the same day, he attended the Oviedo Citizens in Action bowling tournament with his other Commissioners. He was a keynote speak on August 30 at First Baptist Sweetwater Church. He attended the Leaf Medical Group ribbon cutting event. On Friday September 2 he went on a bike ride with the owner of Bikes N Boards. He said there are many kids who also participate in the 3-mile ride throughout the city of Longwood, which is something they do each year.

Mayor Morgan said since 2018 each weekend in the month of September he goes and speaks to the senior living communities in Longwood along with some outside the city limits. He provides them with a city update and what is going on. He also said Small World Park has added new equipment. The park is located on East Magnolia near Fire Station 17.

Mayor Morgan asked Mr. Gioielli to mention during his report the holiday light contest. He noted last year he wanted to do a Light Up Longwood

holiday light contest and last year there was not enough time. He is bringing it back again this year with more time and asked to get the other Commissioners consensus.

It was the consensus of the Commission to have staff start working on this.

District #5. Commissioner Sackett said he stopped by PES Solar before their event to welcome them to Longwood. He attended the Leaf Medical Group ribbon cutting. He noted that bowling with his fellow Commissioner was a riot. He said the road paving is coming along very well and there was a delay due to rain and a pipe break. He noticed that the red/white street crossing signs in the City are looking worn out and need to be refreshed.

Commissioner Sackett said that pickleball is great. He is on the Florida League of Cities Utilities, Natural Resources & Public Works Committee. He said the MetroPlan Advisory Board meets tomorrow and one of the items to be discussed is the I-4 Truck & Freight Parking. He said he was reelected to his seventh term and it has been nineteen years he has served. He also mentioned this was the best financial report he has ever seen and complimented staff for putting it together.

Commissioner Sackett mentioned billboard signs he saw on State Road 436 when he drove back from the airport. He said starting at Howell Branch Road he counted two billboards and when he entered into the Longwood area of U.S. Highway 17-92 he counted seventeen billboards. He would like to have all of them gone.

Commissioner Sackett that pickleball is the shining star at Candyland Sports Complex and it has 160 players. He is thrilled there are 300 players playing baseball and softball.

9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA.** None.
10. **CONSENT AGENDA**
 - A. **Approve Minutes of August 15, 2022, Regular Meeting.**
 - B. **Approve the Monthly Expenditures for August 2022.**
 - C. **Approval to award a Construction Agreement for the U.S. Highway 17-92 Roadway Landscaping Project (ITB #05122022-0-2022) and issuance of a purchase order in the amount of \$555,286 to Aero Groundtek and authorize the Acting City Manager to execute any associated documents.**

- D. Approve a purchase order in the amount of \$86,033 to Kimley-Horn and Associates for engineering design services related to the addition of sidewalks along roadways east of Ronald Reagan Boulevard and south of State Road 434 as part of the South Longwood Sidewalk Phase I Project.**

Commissioner Sackett moved to approve Items 10A through 10D as presented. Seconded by Deputy Mayor Boni and carried by a unanimous roll call vote.

11. PUBLIC HEARINGS (PART II)

- C. Read by title only and adopt Ordinance No. 22-2227, which expands allowances for tattoo parlors and other general updates to the Longwood Development Code.**

Mr. Langley read Ordinance No. 22-2227 by title only.

Mr. Kintner presented the updates.

Discussion ensued on separating Tattoo Parlors from the general updates. The City Attorney noted it could be removed from the ordinance and the Commission is allowed to make changes at the second reading prior to adoption. The option of continuing the item to a future meeting was also discussed if the Commission was uncomfortable with the current version of the ordinance.

Mayor Sackett opened the public hearing. No one spoke in favor or opposition to Ordinance No. 22-2227.

Commissioner McMillan moved to close the public hearing. Seconded by Commissioner Sackett and carried by a unanimous voice vote.

Commissioner McMillan moved to adopt Ordinance No. 22-2227 as presented Item 11C. Seconded by Commissioner Shoemaker and carried by a three-to-two (3-2) roll call vote.

- D. Read by title only and adopt Resolution No. 22-1604, adopting the annual non-ad Valorem assessment rolls for various wastewater, road paving, and neighborhood beautification assessments for the 2022 tax rolls.**

Mr. Langley read Ordinance No. 22-1604 by title only.

Mr. Gioielli presented the Item and noted the one change recommended by the Shadow Hill subdivision asked to roll the \$22 for the capital loan which is ending, into their maintenance. He said there would not be a change to their payment of \$130 per month only a change in how it is being managed.

Mayor Morgan opened the public hearing.

Marsha Wicks, 110 Shadow Trail, Longwood spoke in opposition. She submitted for the record letters in opposition from herself, Carolyn Greenwood, John Fowler, Maureen Duffy, John Murray, Carl Weil, and Jim Martin. She explained she does not pay \$130.19 she pays \$108.19 for her assessment. When the capital loan was first agreed to residents had the option to pay their share of the that repayment upfront and only pay \$108.19. She noted if this goes through her tax will now go up 20%. She also stated the way the letter she received was worded was misleading. For those that are currently paying the \$130.19 they will continue to pay the same but for her this is an increase. She also noted the \$22 is not something they have to pay it is optional, and this was not made clear. She also looked over the budgets for the past two years and said there was a \$8,000 surplus last year for maintenance and this year may be a negative. In her opinion this is important enough that residents should be given good information and given the choice to decide if they want to do this or not. She noted she was not asked about this nor given the opportunity to express her opinions and does not know what the funds will be used for.

John Guemple, 108 Shadow Trail, Longwood spoke in opposition. He mailed in an objection letter to the City Clerk. He noted this request was from representatives of the neighborhood and he said we do not have any rather volunteers who he thanks for the job they do. He read the points in his objection letter. He noted the letter he received was not signed, did not know who wrote it and there is no reason included as to why they need the increase.

Tom Hibma, Carolyn Taylor, Doug Crenshaw, and Scott Toschlog Members of the Shadow Hill Committee. Mr. Crenshaw spoke for the group and in favor. He gave a background of the capital and the reserve they maintain and manage. He said as costs go up and the need to keep their reserves for the unforeseen repairs they felt reallocating the \$22 was a way to help build the reserve for future capital expenses. He explained building reserves helps them avoid using debt for capital needs.

Discussion ensued on special assessment neighborhoods and how they work, plans for future capital needs, explaining the plans and needs to the neighbors, concerns with the program not being formal, and getting approval of the neighbors.

Tom Hibma, 113 Shady Court, Longwood. He spoke about the assessment program when it first started and they were only authorized to do improvements, repairs, and maintain the common areas of Shadow Hill Subdivision. They do not have formal meetings and noted he created social media pages where he puts information about what they are doing.

Discussion ensued on the approval to join the assessment and if there was approval to roll over the \$22 of capital to maintenance. Also discussed was the was 84% approval in 2012 to join the assessment and that no poll was taken for the request to roll over the \$22 to maintenance.

Mr. Gioielli explained that the assessments are overseen by an assessment attorney and the attorney shared with the Finance Department that the letter would be the process to move forward. When letters of objection were received they started to look into how had this been handled because there is not a formal process and nothing that can be referred to. The letter was prepared by the attorney and mailed by staff directing those that had input to come to a public hearing this evening. He noted there can be a process put in place next year. The tax information from the City to the State and County does have to be submitted next week. He said the options at this point are to approve as requested or decline, but it would be staff's recommendation to approve the rate that was used for current and previous years of \$108 per house per year for maintenance costs.

Discussion ensued on the neighborhood's funds and the involvement of the representatives that deal with the management of the assessment of the neighborhood. Also discussed was mailing letters to the residents, holding meetings, and ways to communicate to the homeowners.

Jennifer Friedline, 156 Sunset Drive, Longwood spoke. She offered some encouragement for the volunteers stating there are a lot of people who appreciate what is going on and what has happened in the capital improvements. She has enjoyed driving into the neighborhood and seeing it look better. She noted communication is at the heart of the issue they are having in

Shadow Hill. She said she tried to find the Shadow Hill Facebook page and feels there are a lot of residents who take pride in their own properties and how the neighborhood looks in general. There are many as well that would like to have input on where capital money would go if there was a project. She would vote in favor of retaining the \$22 if there was a good way to spend it and if she could have input and be involved in the process. She offered to host meetings at her home and go door-to-door if needed.

Carolyn Taylor, 116 Margo Lane, Longwood. She said in ten years the maintenance has not changed even with price going up. She commented on going door-to-door, and noted depending on who is doing it you may or may not get agreement based on the individuals position for or against. Her suggestion was to send out a generic letter explaining it and include a self-addressed envelope to return it.

Marsha Wicks submitted the budget from last year and this current year and went over the balances noting at the end of this year there will be a negative balance.

Mr. Gioielli said staff can work with the neighborhood on a process of approval going forward and asked the Commission to approve the current maintenance amount of \$108.

Discussion ensued on setting a standard of approval from the homeowners on assessment increases and proposed projects. Also discussed was the need to have this ordinance approved to get it sent in on time for the tax roll.

Commissioner Sackett moved to close the public hearing. Seconded by Deputy Mayor Boni and carried by a unanimous voice vote.

Deputy Mayor Boni moved to approve Resolution No. 22-1604 as presented Item 11D. Seconded by Commissioner Sackett and carried by a four-to-one (4-1) roll call vote with Commissioner McMillan voting nay.

- E. Read by title only and adopt Resolution No. 22-1607, which creates the 2022 Wastewater Assessment Area, confirms the Initial Assessment Resolution No. 22-1605, and establishes the maximum annual assessment.**

Mr. Langley read Resolution No. 22-1607 by title only.

Mr. Gioielli presented the Item.

Mayor Morgan opened the public hearing. No one spoke in favor or opposition to Resolution No. 22-1607.

Deputy Mayor Boni moved to close the public hearing. Seconded by Commissioner Sackett and carried by a unanimous voice vote.

Deputy Mayor Boni moved to approve Resolution No. 22-1607 as presented Item 11E. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

12. REGULAR BUSINESS

- A. Read by title only, set September 19, 2022, as the public hearing date, and approve the first reading of Ordinance No. 22-2230, approving the extension of the Non-Exclusive Franchises for the Collection of Commercial Solid Waste and/or Recovered Materials for an additional twelve (12) months.**

Mr. Langley read Ordinance No. 22-2230 by title only.

Commissioner Shoemaker moved to approve Ordinance No. 22-2230 and set September 19, 2022, as the public hearing date. Seconded by Commissioner Sackett and carried by a unanimous roll call vote.

- B. Read by title only, set September 19, 2022, as the public hearing date, and approve the first reading of Ordinance No. 22-2231, which adjusts the rate for Residential Solid Waste and Recycling Collection Services with Waste Pro of Florida Inc.**

Mr. Langley read Ordinance No. 22-2231 by title only.

Mr. Gioielli presented the Item and went over the rate increase request.

Commissioner McMillan moved to approve Ordinance No. 22-2231 and set September 19, 2022, as the public hearing date. Seconded by Commissioner Sackett.

Discussion ensued on the rate increase, continued use of the ARPA funds to cover the increase for another year, and option of going out to bid.

Susie Dolan with Waste Pro spoke and said every company will ask for an increase each year. It is the way the contracts are written. She also presented the cost for rates with one pick-up per week for garbage and noted it would still be the same amount of tonnage and people used. They would still be picking up the same amount of trash. She also presented the cost if there was no recycling.

Discussion continued on the rate increase and if this is a good deal for the City.

Motion carried by a three-to-two (3-2) roll call vote with Mayor Morgan and Deputy Mayor Boni voting nay.

- C. **Read by title only, set September 19, 2022, as the public hearing date, and approve the first reading of Ordinance No. 22-2232, which amends Longwood City Code, Chapter 2 Administration, Article II Mayor and Commission, Section 2-33 Benefits.**

Mr. Langley read Ordinance No. 22-2232 by title only.

Mr. Gioielli presented the Item and explained this would allow the Commissioners to participate in the same benefits as the employees.

Discussion ensued on commissioners being public servants and different from the employees, it being optional to participate, a bigger pool providing a better plan, and whether this would attract people to run for a commission seat with added benefits.

Commissioner McMillan moved to approve Ordinance No. 22-2232 and set September 19, 2022, as the public hearing date. Seconded by Commissioner Shoemaker and carried by a three-to-two roll call vote with Commissioner Sackett and Mayor Morgan voting nay.

- D. **Read by title only and adopt Resolution No. 22-1610, approving an Interlocal Agreement between Seminole County and the City of Longwood for American Rescue Act (ARPA) Funding to be used for a Countywide Community Assistance Program.**

Mr. Langley read Resolution No. 22-1610 by title only.

Commissioner Sackett moved to approve Resolution No. 22-1610 as presented Item 12D. Seconded by Deputy Mayor Boni and carried by a unanimous roll call vote.

13. CITY MANAGER'S REPORT

Mr. Gioielli congratulated Commissioner Sackett and McMillan on their re-election. He addressed the Commission concern regarding the crash at the Clock Tower. He said the engineers are evaluating the road way situation and to implement safety procedures staff has requested from Duke Energy to install four additional street lights along the roadway. This will illuminate the roadway well in advance of the location of where the crashes are taking place. He said Smallworld Park has been completed and the sign updated to say the City funded this by a Grant process. He noted staff has received the bids back on the Lewis House and they are wide ranging which brings a concern to the staff and over budget. Staff will make adjustments that do not compromise the project and may be able to reduce the price in order to move forward.

Mr. Gioielli also said the Tyson Car Wash project will start next week and this will be located at State Road 434 and Florida Central Parkway.

Commissioner Shoemaker asked about Twistee Treat opening.

Mr. Gioielli replied they have not come in for their final Certificate of Occupancy and are waiting for an electrical part to come in.

14. CITY ATTORNEY'S REPORT. No report.

15. CITY CLERK'S REPORT.

Ms. Longo said candidate qualifying for the 2022 General Election for Districts 3 and 5 was held and both Matt McMillan and Brian Sackett were unopposed and will be automatically elected. They will officially be sworn in after the November 8th General Election for the next term. She congratulated both of them. She also noted Commissioner Sackett will hit 19 years of service in November 2022 which makes him one of the longest-serving Commissioners.

16. ADJOURN. Mayor Morgan adjourned the meeting at 9:40 p.m.

Minutes approved by City Commission: 10-03-2022

Matt Morgan, Mayor

ATTEST:

**Michelle Longo, MMC, FCRM
City Clerk**