

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
July 19, 2021
6:00 P.M.

Present: Mayor Brian D. Sackett
Deputy Mayor Abby Shoemaker
Commissioner Matt McMillan
Commissioner Matt Morgan
Dan Langley, City Attorney
Clint Gioielli, Acting City Manager
Michelle Longo, City Clerk
Craig Dunn, Information Technology Director
Judith Rosado, Financial Services Director
Shad Smith, Public Works Director

1. **CALL TO ORDER.** Mayor Sackett called the meeting to order at 6:00 p.m.
2. **OPENING INVOCATION.** Father Matthew Jacobs with St. Paul Orthodox Church Longwood gave the invocation.
3. **THE PLEDGE OF ALLEGIANCE.** Commissioner Morgan led the Pledge of Allegiance.
4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
 - A. **Orlando Health South Seminole will sponsor the “Concert in the Park” event on Saturday, July 31, 2021, from 7:00 p.m. to 9:00 p.m. Music starts at 7:00 p.m. and food and beverages will be available for purchase. The band will be *Switch* and this is a free event.**
5. **PROCLAMATIONS / RECOGNITIONS**
 - A. **District #3 Presentation of the Business Person of the Month award for July 2021 to Joshua Dinkins, Owner of Acme Superstore, located at 905 East State Road 434.**

Commissioner McMillan read a brief biography on Mr. Joshua Dinkins and then presented him with the Business Person of the Month Award for July 2021. Photographs were then taken.

B. Proclaiming July as “Parks and Recreation Month” in the City of Longwood.

Mayor Sackett read the Proclamation and presented it to Judi Coad, a member of the Parks & Recreation Advisory Board. Photographs were then taken.

6. BOARD APPOINTMENTS. None.

7. PUBLIC INPUT

A. Presentation: Representative David Smith to give a legislative update.

Representative David Smith gave a presentation on legislative updates. He said the Legislative session started under a COVID cloud where we expected a significant budget shortfall because of businesses shutting down and our sales tax generated economy was suffering. However, we worked through those issues with some federal dollars that have come back. This last quarter we were 24% above the revenue estimate. We were able to use money from the Trump Stimulus Package, two Biden Stimulus Packages, and the CARES Act. The legislature had about \$4 billion of State spending planned but pulled out of the budget and added it to our rainy day fund. We used about \$10 billion of the federal dollars and backfilled the \$4 billion and applied for the other money. Through this legislative session, we added \$4 billion to Florida’s reserves. Our reserves are now higher than before COVID. This is important because we are in hurricane season and will use the money for that.

Representative Smith said the last legislative session was focused on three (3) main areas including getting our economy back open, focus on education, as well as preserving and protecting the environment. The most significant piece of legislation passed was COVID protections for businesses against frivolous lawsuits. For education, he said there is more money today in Florida education than in the history of the state. There is more work to do in the teacher pay area. Voluntary Pre-K is outsourced from the Department of Education throughout the state. This is important because when a young child enters the public school system and is not ready, it is very difficult and expensive to get them back up

to grade level. For the environmental area, we took bold steps. In particular, there is more money today going into environmental preservation and restoration than in the history of the state. This is important to Longwood because there is more grant money available to tap into.

Representative Smith mentioned election integrity and said we have a constitutional obligation to ensure fair and free elections in Florida. The only constitutional responsibility is to pass a balanced budget. He said in Florida we have an artificially high insurance market for homeowners and automobiles. He said the citizens of Florida deserve a break and we are trying to deliver on that through the legislative process. He mentioned other bills that were passed, like regulations for small businesses that operate from home, another one related to code enforcement issues. He also noted he is a proponent of home rule.

Representative Smith also mentioned the expansion of gambling in Florida. He noted it expands the existing casinos in the Seminole Tribe which are to be able to offer additional table games in existing facilities, it does not add any additional casinos. It does add sports betting from your phone. He said what it does give Florida from the Seminole Tribe is \$500 million a year over the first five years of the thirty-year compact with the Tribe. This is money needed for teacher pay raises, environmental clean-up, and things needed for Florida without having to raise taxes.

B. Public Participation.

Judi Coad, 1695 Grange Circle, Longwood. She said the Regular Business Item 12G, Resolution No. 21-1573, the grant the Parks and Recreation Board went after. She acknowledged and thanked Ms. Lori Rice who brought this grant forward, as well as Mr. Capizzi and Mr. Rinaldo because they are the ones who did the leg work to fulfill all of the requirements we had to deal with over the last couple of years. She also thanked the Parks and Recreation Advisory Board for providing certain funds to make up for the difference to put this shade structure up.

Danielle Sullivan, 228 West Warren Avenue, Longwood. She passed out a bag of glass she collected from the ground at Arbor Dog Park. She said there has been a fair number of residents using this park and we have seen this glass on top of the sand. She contacted Mr. Capizzi on May 21 to let him know about the issue. She received an email back stating that he would have the crews

look into it and clean up any area of debris. The bag of glass she passed out is what she had collected since this response. She said she is not digging through the dirt, just picking it up from the sand. She said everyone is concerned about their pets. The other thing they would love to see is some money put into the Dog Park. She said the park looks shabby and there are some concrete culverts hand-painted by children ten years ago that are dirty. She said she searched online for grants to build Dog Parks and there are a bunch of them. She mentioned recently purchasing a Subaru and they are dog friendly. She took the initiative to speak to the General Manager, Joe Anglada, who said Subaru loves to do things like that.

8. MAYOR AND COMMISSIONERS' REPORT

District #1. Deputy Mayor Shoemaker celebrated the anniversary of her 39th birthday on June 26. Before she headed out to fish, she and Longwood Historic Society's President Tracy Putnam, Vice President Jason Burn, Treasurer Tom Redditt, County Commissioner Lee Constantine, County Commissioner Bob Dallari, Acting City Manager Mr. Gioielli, Seminole Cultural Arts CEO Donna Bundy, several Longwood Historic Society members, and guests attended the Longwood Historic Society's unveiling and celebration of the return of a washstand that had been part of the home in 1888. The piece was donated to the Habitat for Humanity in Athens, Georgia. Upon closer research of the piece, the history was revealed and they drove it to the Bradlee McIntyre House. She said it was a well-attended and awesome event. This is the only piece of original furniture from that home. Commissioner Lee Constantine gave a tremendous speech about the history of the Bradlee McIntyre House and its move from Altamonte Springs to Longwood in 1973. She commended the Longwood Historic Society's President Tracy Putnam, Vice President Jason Burn, all of the society officers and members, and the Hospitality Committee.

Deputy Mayor Shoemaker reported attending the City of Longwood's first Independence Day celebration on July 3. She said it was spectacular, well attended, and the Tom Petty cover band and fireworks were awesome. She thanked everyone who was involved in making this an over-the-top event. She also reported attending the Traffic Box Art unveiling along with Mayor Sackett, fellow Commissioners, and the director of the Seminole Cultural Arts Council on July 9. She thanked Seminole Cultural Arts for asking them to participate. The next day she attended the Longwood Car Show. There was a small crowd and light rain. The Longwood Historic Society and Citizens on Patrol participated. For the first time in a long time, Christ Church offered a spaghetti dinner. On July 12, she reported attending the Budget Workshop. She said she thinks it

went very well and thanked the Commissioners, Mayor, City Manager, staff, and everyone involved. She said it is a lot of work to balance everything in the City.

Deputy Mayor Shoemaker reported participating and completing her four-hour Ethics Training online on July 14. The next day, she reported attending the ribbon-cutting for Anchor Academy Preschool and Daycare along with Mayor Sackett, her fellow Commissioners, Ms. Longo, and Mr. Gioielli. She said the director relocated from Apopka and brought her staff with her. She was impressed with their setup and dedication.

District #2. No report.

District #3. Commissioner McMillan reported receiving a constituent call regarding train horn noise. He reached out to Mr. Gioielli who informed him that Seminole County has applied for a Quiet Community Status with the Federal Railroad Administration. He was very helpful in the response and history of that issue. He helped get an answer for this constituent. He reported also attending the dedication of the washstand at the Bradlee McIntyre House. Commissioner Constantine and Dallari and the gentleman from Habitat of Humanity in Georgia were there. The furniture piece was in great shape both before and after it was taken upstairs. He said it was beautiful and thinks it is a great story. He invited everyone to check out the Historic Society webpage or their social media. He said it brings something unique to our Historic District. He is also glad to see that the work from the grant money is beginning to be seen at the Bradlee McIntyre House.

Commissioner McMillan reported attending the Budget Workshop. He said it was his first and it went very well. He finds the budget more exciting than other folks. He appreciated the time staff put into it and thought it was very productive. The follow-up discussions have been very productive as well. He then reported attending the ribbon-cutting of Anchor Academy which is part of the Otter Learning School network. He said they are open for enrollment.

Commissioner McMillan reported on “The true, the good, and the beautiful”. For “The true”, he mentioned the passing of Larry Walters, an advocate for the Fair Tax who always attended public and political party events and talked about the Fair Tax. In his honor, he gave a brief description of what Fair Tax is. He said when we pay our taxes, we put our income on the return, send it to the government, list our expenses, and it gives us a number. Different people get different rates. The Fair Tax is a national sales tax of 23%, abolishing all of the federal income tax individually as well as social security and Medicare. His biggest concern

with this was they solved the inequity to lower-income folks by having everybody getting a rebate on Tax Day equal to whatever your exemption would be budgeted to throughout the year. He said we are starting to see that now and recommended everyone look into H.R.25 FairTax Act.

Commissioner McMillan reported on “The good” as patriotism. He loved how the Independence Day celebration came together. He explained how the event unfolded and said it was a well-attended, fantastic event.

Commissioner McMillan reported on “The beautiful” as the Seminole Cultural Arts Council Traffic Box Art unveiling. He said the title of the art is “Morning Silence” and the artist’s name is Linda Edmonson. He thanked her and the council for creating something beautiful in the City.

District #4. Commissioner Morgan suggested the Independence Day celebration event be an annual event. He said it was a successful event and it was an honor to have our City step up to make that happen. He commended staff and Mr. Capizzi for making sure the event took place. He thanked everyone who attended. He reported attending the Florida League of Cities four-hour Ethics course online. On Thursday the 15th, he noted the Public Schools Facilities Planning Committee got together. He said they help gauge where development can potentially happen and the size of our schools. He was unable to attend this event but thanked Mr. Gioielli for attending the Committee and submitting his vote. He said the amount of work Mr. Gioielli does is insane and he has done an amazing job.

Commissioner Morgan reported attending the ribbon-cutting for Anchor Academy on Rangeline Road. Ms. Zerena, the owner, is very involved in the community. He said these are the type of people we want to do business with. He asked for an update on having an annual Memorial Day celebration with our VFW at the Longwood Memorial Gardens Cemetery.

Mr. Gioielli said the VFW is excited about partnering with the City and we were planning on helping to advertise the event using multiple vehicles we have. Beyond what we have at the Memorial by the Police Department, we are going to add additional flags and decorations on the day of the event. We plan on having some of our public safety professionals present during the VFW ceremony.

Commissioner Morgan stated there was a resident concern about the water at the townhomes by the railroad tracks. He said there was a study done by a third party on this and asked if he could share it with that resident.

Mr. Gioielli noted that for any development there are several different studies beyond just traffic, such as water capacity studies. The Public Works Director knows specifically what capacity we have as a City and what would be permissible in a certain area without compromising the service offered to our existing customers.

Commissioner Morgan pointed out the new roof being put in at the Bradlee McIntyre House is the result of those who attend the Car Show and buy anything from the Longwood Historic Society. This money gets put right back into protecting our three historic buildings in Longwood. He said we are going to be doing more events there which will attract a younger demographic to learn that history. The more people we get to come to the City of Longwood, the more they are going to fall in love with it.

Commissioner Morgan reminded everyone about the Special Election coming up for the District #2 seat on August 24, 2021, at the Longwood Community Building, 200 West Warren Avenue. He said the candidates are Jackson Pierson and Tony Boni. He recommended researching both candidates and voting.

District #5. Mayor Sackett said he attended many of the events the Commissioners mentioned. He said the Car Show is planning their 10th anniversary with Mr. Cortes.

Mr. Gioielli said Ms. Longo has been working on that. She proposed waiting until September because that is the actual month of their 10th anniversary.

Mayor Sackett commended the Directors for preparing the budget. He reported attending a meeting with the CEO and COO of Orlando Health on how they want to engage more with the City. He said he was elected for the Tri-County League of Cities Board of Directors and the meeting is on August 10. He also received a call about three or four neighborhoods that are upset with Duke Energy for not caring about the powerlines in the Devonshire and Tiberon area. They are engaging with trees and vines and this is becoming a hazard. He said the residents want to meet with him, Mr. Gioielli, and Duke Energy to talk about what Duke can do. They are always the last to get their power back on. He requested a meeting to address this.

9. ANY ADDITIONS OR DELETIONS TO THE AGENDA. None.

10. CONSENT AGENDA

A. Approve Minutes of the June 21, 2021, Regular Meeting.

- B. Approve the Monthly Expenditures for June and July 2021.**
- C. Approve the Monthly Financial Report for June 2021.**
- D. Approve the execution of a revised Purchase and Sale Agreement between the City of Longwood and Heritage Village at Longwood, LTD for the purchase of the lift station located at 357 Orange Avenue, Parcel ID 32-20-30-300-0060-0000.**
- E. Approve the Seminole County Public Schools 2021-2022 School Resource Officer Agreement.**

Deputy Mayor Shoemaker moved to approve Items 10A through 10E as presented. Seconded by Commissioner Morgan and carried by a unanimous roll call vote.

11. PUBLIC HEARINGS

- A. Read by title only, set August 2, 2021, as the second public hearing date, and approve the first reading of Ordinance No. 21-2201, amending the Longwood Development Code to allow outdoor seating beyond 9:00 pm.**

Mr. Langley read Ordinance No. 21-2201 by title only.

Mayor Sackett opened the public hearing.

Ms. Kelly Froelich, Twistee Treat. She spoke in favor of Ordinance No. 21-2201.

No one else spoke in favor or opposition to Ordinance No. 21-2201.

Commissioner Morgan moved to close the public hearing. Seconded by Deputy Mayor Shoemaker and carried by a unanimous voice vote.

Commissioner Morgan moved to approve Ordinance No. 21-2201 and set August 2, 2021, as the public hearing date. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

- B. Read by title only, set August 2, 2021, as the second public hearing date, and approve the first reading of Ordinance No. 21-**

2202, amending the Longwood Development Code creating a Country Estates zoning category.

Mr. Langley read Ordinance No. 21-2202 by title only.

Mayor Sackett opened the public hearing.

Gregory Cockman, 1800 Lake Emma Road, Owner. He spoke in favor of Ordinance No. 21-2202 and passed out additional information for Commission review.

No one else spoke in favor or opposition to Ordinance No. 21-2202.

Commissioner Morgan moved to close the public hearing. Seconded by Deputy Mayor Shoemaker and carried by a unanimous voice vote.

Mr. Kintner presented the Item and said this property came into the City under a different owner and applicant. It was not assigned a future land use because that application was denied so it currently does not have a City land use or City zoning. This is an attempt to assigning it a low density residential future land use which is our lowest residential density for residential land use. This Ordinance is creating a new Country Estates zoning category under the low-density residential future land use. The residential zoning categories would be one (1) dwelling unit per four (4) acres instead of four (4) dwelling units per one (1) acre. For this to be a zoning category it needs to have applicability throughout the City. Given the existing conditions with a subdivision immediately to the south and in the area, we are mindful of setbacks. This appeared at the Land Planning Agency on the 14th. Several recommendations came from that meeting.

Mr. Kintner said there was a discussion about the proposed allowance of horses per acre. The initial proposal was two (2) per acre. The recommendation was one (1) per acre. Staff looked at many cities and counties. There was a range of one (1), two (2), and four (4) per acre through various types of calculations. Staff is fine with one (1) or two (2). The recommendation was to propose ten (10) lessons per day. It was reduced to four (4) lessons per day. The riding lessons were limited during certain times with 9:00 a.m. to 4:00 p.m. being the suggested time. The requirement included horse-friendly fencing around the perimeter of the property. The property owner and staff are fine with that. The

manure should be stored and taken off-site at regular intervals, twice weekly with no outdoor storage of manure. The property owner had already planned for that and discussed those plans. The next item you will see is the Small-Scale Plan Amendment which assigns low-density residential.

Mr. Kintner noted that if the Commission does not approve this Ordinance, the Comprehensive Plan amendment could stand on its own. If the low-density residential land use is approved and another zoning category is not, it would also have the low-density residential zoning which would be four (4) unit dwellings per acre. The third item is a City Code Amendment that allows people to keep horses in the City at all. He then answered questions.

Discussion ensued on the property and the number of horses that are allowed on the property.

Commissioner Morgan moved to approve Ordinance No. 21-2202 and set August 2, 2021, as the public hearing date. Seconded by Deputy Mayor Shoemaker and carried by a unanimous roll call vote.

12. REGULAR BUSINESS

A. City Commission to designate one Member of the City Commission to be a voting delegate for the City of Longwood for the August 2021 Florida League of Cities Annual Business Meeting.

Commissioner Morgan nominated Commissioner McMillan to be a voting delegate at the August 2021 Florida League of Cities Annual Business Meeting. Seconded by Deputy Mayor Shoemaker and carried by a unanimous voice vote.

B. Set the Tentative Millage Rate for the 2021/2022 Fiscal Year beginning October 1, 2021, and Authorize the Director of Financial Services to complete the Certification of Taxable Value (DR-420) and Maximum Millage Levy Preliminary Disclosure (DR-420MMP) forms via the Department of Revenue's eTRIM System.

Ms. Rosado presented the Item and stated there is no tax increase.

Commissioner Morgan moved to approve the tentative millage rate of \$5.500, which is 5.29% higher than the

rollback rate of \$5.2238 for the fiscal year beginning October 1, 2021, and ending September 30, 2022.
Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

- C. Read by title only, set August 2, 2021, as the public hearing date, and approve the first reading of Ordinance No. 21-2203, a Small-Scale Comprehensive Plan Amendment (SPA 02-21) changing the future land use on 1800 Lake Emma Road from County Low-Density Residential to City Low-Density Residential.**

Mr. Langley read Ordinance No. 21-2203 by title only.

Deputy Mayor Shoemaker moved to approve Ordinance No. 21-2203 and set August 2, 2021, as the public hearing date. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

- D. Read by title only, set August 2, 2021, as the public hearing date, and approve the first reading of Ordinance No. 21-2204, amending the Longwood City Code to allow horse boarding and equestrian activities consistent with the Country Estates zoning category.**

Mr. Langley read Ordinance No. 21-2204 by title only.

Commissioner Morgan moved to approve Ordinance No. 21-2204 and set August 2, 2021, as the public hearing date. Seconded by Deputy Mayor Shoemaker and carried by a unanimous roll call vote.

- E. Read by title only and adopt Resolution No. 21-1571, adopting the 2020-2025 Seminole County Floodplain Management Plan.**

Mr. Langley read Resolution No. 21-1571 by title only.

Mr. Gioielli presented the Item and said should the Commission approve this it will assist our City by offering Federal Grant Funding through the Federal Emergency Management Agency (FEMA) in its mitigation efforts to identify and prevent flooding and other hazards.

Commissioner McMillan moved to adopt Resolution No. 21-1571 as presented Item 12E. Seconded by Commissioner Morgan and carried by a unanimous roll call vote.

- F. Read by title only and adopt Resolution No. 21-1572, which amends the Fiscal Year 2020/2021 budget to appropriate funds under the Stormwater Management Fund for the final payment to Commerce Construction Company per the Joint Use Stormwater Pond Construction Agreement between the City of Longwood and UPS.**

Mr. Langley read Resolution No. 21-1572 by title only.

Mr. Gioielli presented the Item and said the Commission had approved this Item back in November 2020. There was a financial adjustment in December 2020. This was a partnership with the City of Longwood and UPS to address larger stormwater issues and the rest of the commercial area down Bennett Drive closer to North Street. He noted this Item is to allow for the final 50% of the funding necessary to close the project.

Commissioner Morgan moved to adopt Resolution No. 21-1572 as presented Item 12F. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

- G. Read by title only and adopt Resolution No. 21-1573, which amends the Fiscal Year 2020/2021 budget to appropriate grant funding for the Shade Structure in the Palm Tree Picnic Area of Reiter Park received from the American Academy of Dermatology (AAD).**

Mr. Langley read Resolution No. 21-1573 by title only.

Mr. Gioielli presented the Item.

Commissioner Morgan moved to adopt Resolution No. 21-1573 as presented Item 12G. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

- H. City Commission discussion regarding the potential of the Police Department site as a potential site as a future home for Fire Station #15.**

Mr. Gioielli presented the Item and said he recommends moving forward if the Commission decides the Police Department is the determined site but is prepared to pursue other sites for the Commission's consideration.

Commissioner McMillan suggested the consideration of other locations. He said when we look at the Police Department site as the potential home for the future Fire Station we are raising other questions that have to do with what the vision of the Historic District is and what we want there. He thinks other locations should be looked at and compared to the Police Department location to see if it makes sense.

Commissioner Morgan said he would like to also consider other locations. He said one big item needed to make this decision is a third-party study on Emergency Services for each location. He said he would like to see the Fire Department location as a potential restaurant.

Deputy Mayor Shoemaker asked if Mr. Kintner is managing these consultants who need the Commission's approval on properties.

Mr. Kintner stated if the Commission wants to look at other sites beyond the Police Station site, it would be our responsibility to bring some of those sites back to the Commission for consideration. This gets challenging because sites are either on or not on the market and we would have to find a way to show them. The firm we have, WJA, will evaluate the pros and cons of all sites once selected. This will include response time.

Commissioner McMillan said Public Works has a Capital needs list including a new water plant, so we have a site. He suggested the possibility of waiting for this location to be available. He also said we are getting American Plan Rescue money that can maybe accelerate things. As a Commission, we have to look at the universal applications of all of these decisions. He hopes for more information and more options.

Mr. Kintner said this would be the intent.

Mayor Sackett is in favor of the Police Department site as the future home for Fire Station #15 but is open to looking at the data of other locations.

Deputy Mayor Shoemaker asked if looking into a third location would cost extra money.

Mr. Kintner replied yes but there is money in the budget for site planning. We would not have to necessarily go that far on all of

them. He noted their thought process would be to try to find two (2) to three (3) other sites on a preliminary basis.

Discussion ensued on the Powell Street location and other locations for the Fire and Police departments.

It was the direction of the Commission to have a study on different locations that include the Police Department property but not Powell Street.

13. CITY MANAGER'S REPORT

Mr. Gioielli said Mr. Smith offered general input on the water capacity issues. He said these issues are based on the information provided by the St. Johns Water Management District and they use formulas to determine water usage depending on the type of fixture that is being used. Based on this information, we know that we would not exceed water capacity.

Mr. Gioielli reported an increase in COVID cases. He said staff continues to take preventative steps to keep everyone healthy. We have had some members test positive for COVID but luckily, not requiring any hospitalization. He said 50% of the new cases in Seminole County are the Delta Variant. He also reported on a new law stating code complaints can no longer be filed anonymously. We had a system in place that allowed for anonymous complaints in the past. This will no longer be allowed meaning we are going to have a name assigned to any complaint we receive.

Mr. Gioielli reported receiving additional information about the Lewis House for the Commission's consideration. An estimate was received from Hartman & Sons to rebuild the house at \$100,000. Then there were additional costs related to plumbing, electrical, utility hookups, and the possibility of moving the building. If all of those things were done the assumed cost would be \$150,000 to \$160,000. As a second and recommended option, it could be set up as a gazebo structure at the cemetery which would cost between \$70,000 to \$75,000.

The Commission asked to get more information and discuss this at the next meeting.

Mr. Gioielli noted staff has attempted to make contact with the VFW representative. We have called, emailed, and mailed a letter asking them to let us know what their interest is in the possibility of annexing into the City. He said we have not received a response, but he thinks this is something they need to bring up to a Board for decision. He reported the City has created an identification card system to identify all of the

employees. He said it could be helpful for staff to have during hurricanes and other outside events. He said if the Commission desires their own identification card they can request one with him or Ms. Ridore. Additionally, with a lot of help from the Clerk, Human Resources (HR) has an updated version of the City policy manual. He said it is cleaner, looks good, and is searchable from the table of contents allowing staff to search for words or phrases. This is phase one to a larger project revisiting some of the things that constantly change like FMLA and harassment policies.

Mr. Gioielli reported on the St. Laurent and West Warren Avenue barriers by the Winn Dixie and said the temporary barriers are in place and are standard. The engineers are evaluating what the change has done to affect traffic patterns while recognizing the Commission's desire to make it more appealing. Over the next two (2) weeks, the staff is going to remove the barriers, replace the barriers with low railroad ties, mulch the street area that is blocked off and add plants. Should there not be any need for change going forward the more permanent change would be sodding the entire area and removing the concrete roadway, making it a median. He recommended using the area to erect a sign identifying the Historic District, especially while we continue the improvements on West Warren Avenue under the Complete Streets Project.

Mr. Gioielli reported on the Longwood Community Building and said it no longer has restrictions for its capacity. There has been an increase in rentals. For the remainder of the calendar year, there is only one Saturday that is not booked. He also reported an increase in day rentals.

Mr. Gioielli reported on the budget and said the changes the Commission wanted have been changed including splitting the salary of the Executive Assistant to the City Manager and City Clerk, adding the funding for next year's Independence Day event, moving the aerial fire truck to the Capital Improvement list to the next fiscal year, and eliminating the proposed Cemetery Attendant position and instead, moving a full-time Leisure Services position over to Public Works, assigning that position as a full-time Cemetery Maintenance Attendant who also offers quality control inspections of all neighborhood assessments and City-wide mowing contracts. This change would not only reduce our proposed staffing request by one (1) employee but also be less expensive overall to our budget. Recognizing this particular position is a priority to the Commission, he asked for approval to move forward with that position this year immediately. He said we have already taken steps to improve the appearance of the cemetery and we have funding so there is no increase in the budget or staffing.

It was the consensus of the Commission to move forward with the Cemetery position immediately.

14. CITY ATTORNEY'S REPORT

Mr. Langley said at the last meeting he was asked to research whether it would be legal for the City to copyright a slogan. He produced a memorandum and emailed each Commissioner. He said copyright is not available to us but trademark opportunities may be, however, there are some restrictions on the use of that. The context is having to exercise the use of slogans in the space of commercial enterprise before it can be trademarked. There are limited benefits to it. He said it is not clear whether a one-word slogan would qualify. He said the slogan was used in the past by a lumber company but it does not appear to be currently used.

15. CITY CLERK'S REPORT. No report.

16. ADJOURN. Mayor Sackett adjourned the meeting at 8:10 p.m.

Minutes approved by City Commission: 08-02-2021

Brian D. Sackett, Mayor

ATTEST:

Michelle Longo, CMC, FCRM
City Clerk