

**LONGWOOD CITY COMMISSION**  
**Longwood City Commission Chambers**  
**175 West Warren Avenue**  
**Longwood, Florida**

**MINUTES**  
**JUNE 1, 2020**  
**6:00 P.M.**  
**(Virtual Meeting – Webex)**

**Present:** Mayor Matt Morgan  
Deputy Mayor Brian D. Sackett  
Commissioner Abby Shoemaker  
Commissioner Richard Drummond  
Commissioner Ben Paris  
Dan Langley, City Attorney  
Clint Gioielli, Acting City Manager  
Michelle Longo, City Clerk  
David P. Dowda, Police Chief  
Chris Kintner, Community Development Director  
Shad Smith, Public Works Director  
Lee Ricci, Human Resources Director  
Craig Dunn, Information Technology Director  
Judith Rosado, Accounting Manager  
Phil Kersey, Building Official

1. **CALL TO ORDER.** Mayor Morgan called the meeting to order at 6:00 p.m.
2. **MOMENT OF SILENT MEDITATION**
3. **THE PLEDGE OF ALLEGIANCE.** Mayor Morgan led the Pledge of Allegiance.
4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
  - A. **Orlando Health South Seminole Hospital will sponsor the “Concert in the Park” event on Saturday, June 6, 2020, from 7:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren Avenue. Music starts at 7:00 p.m. and food and beverages will be available for purchase. The band will be Black Canvas and this is a free event.**

- B. **The “Downtown Longwood Food Trucks” will be held on Thursday, June 11, 2020, from 5:30 p.m. until 8:30 p.m. at Reiter Park, 311 West Warren Avenue.**
  - C. **The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, June 13, 2020, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood.**
5. **PROCLAMATIONS / RECOGNITIONS.** None.
6. **BOARD APPOINTMENTS.** None.
7. **PUBLIC INPUT**
- A. **Public Participation.** None.
8. **MAYOR AND COMMISSIONERS’ REPORT**
- District #5.** Deputy Mayor Sackett said it is nice to see the concerts and Farmer’s Market back in the park. He said June 6 is my 44<sup>th</sup> wedding anniversary. He said Memorial Day at the park which was put on by our local VFW was a solemn occasion. The speech that was given this time was the best one I have ever heard. It was relevant, poignant, and spot-on. He was concerned about the price of getting your name engraved on a plaque at the memorial. He suggested lowering the price for Veterans. He also suggested doing something special for the quartermaster of our local VFW who recently passed, like getting his name engraved on our Heroes section. He thanked Mr. Gioielli and said the Florida Department of Transportation (FDOT) signs on the corner are smaller but the lot is overgrown and he suggested for it to be cleaned up a little better. He had an extensive meeting with Mr. Gioielli about Babe Ruth. They were going to open this past weekend and have not. There are still conditions they said they would get back to Mr. Capizzi and Mr. Gioielli on and they have yet to do so. We are still up in the air about the refunds that were due and the summer season, which is free for those who played T-Ball in the spring, although this may not happen because the sign-ups are low. The conversation still needs to continue. Mr. Ryan was told to maintain communication with Mr. Capizzi and Mr. Gioielli about the breakdown and making it better. There is no understanding of what is going on with Babe Ruth yet. He said he went to a baseball tournament in Clermont to see how social distancing worked. It worked very well but the concession stand is a point of contention with people being a little too close to each other. The bathrooms are the biggest problem. Things can be worked out; we just need Babe Ruth to get back in touch with our people as to what their needs are.

**District #1.** No Report.

**District #2.** Commissioner Drummond said the Charter Advisory Committee held its last meeting this week. He thanked everybody that served on the Committee. He said they spent so much time combing through the Charter and looking at what they could do to make things better and smoother for the City of Longwood. They came up with a few recommendations that will be presented to the Commission at the next meeting where we will get a chance to review them. A lot of them are changes in wording to make things smoother. It is great to see the events in Longwood starting back up, especially the Concert in the Park. It is going to be great this weekend. Lastly, he wished his daughter, Brooklynn, who turned 15 today, a Happy Birthday. She was so excited to have completed her online training for her learners' permit a couple of weeks ago. She did her test today online and when she went to schedule an appointment she found she could not get in for a couple of weeks.

**District #3.** Commissioner Paris clarified that there are stopgaps around the Babe Ruth baseball side of things. The City of Longwood has done what they are supposed to do and allowed them to have a summer season. If that happens great, if not, we did our part. It is not the government's job to run this baseball league; it is our job to allow these things to occur. Babe Ruth is a non-profit, independently run league that has been in the City for decades. On May 27, I filed paperwork to run for County Commissioner in District 3, and on the 28<sup>th</sup>, I did submit my letter of resignation to the City Clerk, the Governor, and the Secretary of State as according to the State Statute. It will not go into effect until November 10, so I will be here through our first meeting in November. I wanted to make it known here, first, that I have had a great six years with the City of Longwood and think we have accomplished a lot. I feel very good and believe the City has been left better than when I found it. I find that this is the best Commission the City has ever had. I am more proud to be working with these Commissioners and this staff than I can imagine. When I started here 13 years ago, changing garbage cans at night, I did not think I would be resigning from something I wanted so badly. I want people to know I fought and worked hard for this position and have wanted nothing more than it. He said this is one of the most difficult decisions he has made; voluntarily giving up my term before it is over, but I believe I am leaving the City in great hands. We have the very best leaders here. This is not a goodbye, it is a let it be known. If you have, any questions please feel free to reach out to me. All of my information is public record.

**District #4.** Mayor Morgan congratulated Commissioner Paris. He said on May 20, he went over to one of our resident's homes to say goodbye to

our Lyman High School baseball seniors. They usually do this at Lyman's ball field but due to COVID-19, they held this at a parent's house and the whole neighborhood gathered. There was a quick message of hope and how proud they are of them. Three of them are moving on to play college baseball. On May 21, I attended Lyman High School's graduation celebration. The seniors drove their decorated vehicles through a parade. It was cool to see so many people come out and support them. Kudos to everyone who made that possible. He said we have a new lead over at the FDOT, who has been outstanding so far and has finished putting up the fence at Candyland Park by the railroad tracks, that he had asked for a while back. When they first put it up, they missed a couple of yards. It is nice to see they have a border there to prevent people from going on those tracks. He said the Farmer's Market was great. On May 24, he went to the American Muslim Community Center for Ramadan and said a few words. He said Memorial Day was a solemn day and the speech by the VFW Post was very well done. Afterward, he went to the hall and spoke to them a little longer. He thanked Mr. Gioielli for handling the flagpole rope that was tied and knotted together and broke. The next day there was someone out there to fix it. He had a call with Dr. Todd Husty and he said everyone is doing what he or she is supposed to be doing regarding COVID-19. I am looking forward to seeing the public come back out and the Concert in the Park.

**9. ANY ADDITIONS OR DELETIONS TO THE AGENDA. None.**

**10. CONSENT AGENDA**

**A. Approve Minutes of the May 18, 2020, Regular Meeting.**

**B. Approve the Monthly Expenditures for April and May 2020.**

**C. Approve a donation in the amount of \$2,000 to the Central Florida Council Boy Scouts of America from the State Law Enforcement Confiscation Fund.**

Deputy Mayor Sackett moved to approve Items 10A through 10C as presented. Seconded by Commissioner Drummond and carried by a unanimous roll call vote.

**11. PUBLIC HEARINGS. None.**

**12. REGULAR BUSINESS**

**A. Read by title only and adopt Resolution No. 20-1532, which amends the Fiscal Year 2019/2020 Budget, to provide for a transfer of funds within the Building Fund to cover the cost of new permitting software.**

Mr. Langley read Resolution No. 20-1532 by title only.

Deputy Mayor Sackett moved to adopt Resolution No. 20-1532 as presented Item 12A. Seconded by Commissioner Shoemaker and carried by a unanimous roll call vote.

**B. Approve a purchase order in the amount of \$149,705 to Dude Solutions, Inc. for the purchase of new Building Permitting and Public Works software.**

Deputy Mayor Sackett moved to approve Item 12B as presented. Seconded by Commissioner Paris and carried by a unanimous roll call vote.

**C. Read by title only and adopt Resolution No. 20-1535, which amends the Fiscal Year 2019/2020 Budget to provide for a transfer from the Stormwater reserve to complete Phase II of the Reiter Park/Fire Station Drainage Evaluation.**

Mr. Langley read Resolution No. 20-1535 by title only.

Deputy Mayor Sackett moved to adopt Resolution No. 20-1535 as presented Item 12C. Seconded by Commissioner Shoemaker and carried by a unanimous roll call vote.

**D. City Commission approval of an emergency expenditure not to exceed an amount of \$90,000 to rehabilitate and update Oak Reserve Lift Station No. 12.**

Mr. Gioielli presented the Item. He said there have been emergency requests for repair to the Lift Station on West Warren Avenue. While initially, this request was to increase the existing purchase order (PO) with an existing vendor for \$90,000, it is going to be cheaper than we originally asked. He said because of the ongoing repairs and our constant requests for the Commission to put money back on the PO, we just requested the same amount in anticipation of further expenses before the end of the fiscal year.

Mr. Smith said this Lift Station has a 1 ½ inch exiting line causing it to be clogged. We had problems with towels and other issues. It is so old; the rails that bring the pumps up are all broken. We cannot even get the pumps out so we have to rebuild the whole thing with new pumps. It services Wendy's, Firestone, Dunkin Donuts;

this tiny pump services a big area. We are trying to rehabilitate the whole thing. We wanted to put it off until the next budget, but it became so urgent we had to do it now.

Deputy Mayor Sackett moved to approve Item 12D as presented. Seconded by Commissioner Drummond and carried by a unanimous roll call vote.

**E. Schedule Thursday, September 10, 2020, and Monday, September 21, 2020, as regular City Commission Meeting dates and public hearing dates for the adoption of the Fiscal Year 2020/2021 Budget.**

Commissioner Shoemaker moved to approve Item 12E as presented. Seconded by Deputy Mayor Sackett and carried by a unanimous roll call vote.

**13. CITY MANAGER'S REPORT**

Mr. Gioielli said regarding COVID-19, the City and staff are experiencing no issues and moving along very successfully with their jobs. The lobby areas opened today. I am also excited to announce that today is the first day of the City of Longwood's Summer Camp. We are at a modified capacity, which is less than our previous years, but at the same time, we are full. Leisure Services has worked very hard to get those programs that normally send the children on field trips, have transportation, and provide meals, worked out. Mr. Capizzi, Mr. Rinaldo, and staff were able to put together an exciting calendar for the next two months for our kids. He said the City received a demolition permit last week for the trailer park that is on Wildmere Avenue at East Street. We are going to start seeing that park torn down. The demolition equipment and large dumpsters are on site. There has been some interest from the neighbors in the area about the plans in place to mitigate any issues during the transition such as the infestation of animals, stray cats, and garbage. We are staying on top of that and Community Development is staying involved day-to-day. This Wednesday, staff along with our arborist Mr. Maingot, will be traveling to South Florida to pick up 16 Sabal Palm trees to take the next step in replacing all of the trees in the park with trees that are appropriate for our soil and its PH level and such. We are fixing all of the issues regarding the warranty work with the air conditioning and lighting. The contractor has agreed to add additional lighting in the park as part of the package we had come to terms with. We are hoping to have a ribbon-cutting for the anticipated grand opening of Publix on June 18. Public Works has taken steps to work with Duke Energy to start converting all of the City maintained streetlights to LEDs. This will give a more modern look and fewer streetlights will burn out as much. He said

the staff is still working hard for the kids to play baseball. We are trying to be supportive of Babe Ruth and whatever internal issues they are working through. The Directors have submitted their budget for the next fiscal year 2020/2021. We are going to start doing our internal reviews in preparation for the presentation to the Commission. He asked the Commission if they would be interested in participating in an optional budget workshop on or around July 13.

It was the consensus of the Commission to hold an optional budget workshop on or around July 13.

Mr. Gioielli said staff is preparing the budget and will have a hard copy for the Commission a week or two in advance for their review. It is a full budget. He asked if the Commission prefers to meet in the evening.

Commissioner Paris said the evening works best for him. He suggested having a table set up where everyone can be together and discuss the budget. He would rather have more of a one-on-one session.

Mr. Gioielli said the Commission approved for water bill shut-offs to be suspended. This ended on May 31. He asked if the Commission wanted to extend this. He confirmed Casselberry is running through August 1, Oviedo through July 1, Lake Mary through July 7, Altamonte Springs is open-ended until the end of the emergency, and Sanford through July 1.

Discussion ensued on the day to extend water bill shut-offs.

It was the consensus of the Commission to extend water bill shut-offs until August 15.

Mr. Gioielli said there had been some conversation about going to a Request for Proposal (RFP) for health insurance. We currently use Public Risk Management (PRM). He is looking for direction from the Commission recognizing the City has had a significant experience this year. He suggested going to an RFP next year. He said under the current agreement, there are some restrictions or caps on how much health insurance can increase and suggested staying with them this year.

Commissioner Paris stated at this current time it may not be a good time to make a change. We are dealing with a global pandemic and civil unrest and next year may be a better time to have the RFP process.

Commissioner Paris moved to stay with PRM until next year. Seconded by Deputy Mayor Sackett and carried by a unanimous roll call vote.

