

**LONGWOOD CITY COMMISSION**  
**Longwood City Commission Chambers**  
**175 West Warren Avenue**  
**Longwood, Florida**

**MINUTES**  
**April 6, 2020**  
**6:00 P.M.**

**(Virtual Meeting – Webex)**

**Present:** Mayor Matt Morgan  
Deputy Mayor Brian D. Sackett  
Commissioner Abby Shoemaker  
Commissioner Richard Drummond  
Commissioner Ben Paris  
Dan Langley, City Attorney  
Clint Gioielli, Acting City Manager  
Michelle Longo, City Clerk  
David P. Dowda, Police Chief  
Mike Peters, Fire Chief  
Chris Kintner, Community Development Director  
Shad Smith, Public Works Director  
Lee Ricci, Human Resources Director  
Craig Dunn, Information Technology Director  
Chris Capizzi, Leisure Services Director

1. **CALL TO ORDER.** Mayor Morgan called the meeting to order at 6:05 p.m.
2. **MOMENT OF SILENT MEDITATION**
3. **THE PLEDGE OF ALLEGIANCE.** Mayor Morgan led the Pledge of Allegiance.
4. **COMMUNITY ANNOUNCEMENTS.** None.
5. **PROCLAMATIONS / RECOGNITIONS**
  - A. **Proclaiming the month of April 2020 as “Water Conservation Month”.**

Mayor Morgan read the Proclamation and it will be sent to St. Johns River Water Management District.

**B. Presentation of the Beautification Award to Starbucks located at 306 North US Highway 17-92.**

Deputy Mayor Sackett read the Award and it will be sent to Starbucks.

**6. BOARD APPOINTMENTS.** None.

**7. PUBLIC INPUT**

**A. Public Participation.** None.

**8. MAYOR AND COMMISSIONERS' REPORT**

**District #2.** No report.

**District #3.** Commissioner Paris said he would like everyone to be safe. There is a lot of news and conjecture out there that is not right. He urges everyone to stay calm during this time. We will get through this. There is nothing wrong with looking into and reading about things, but be careful what you pass off as fact and not conjecture because it does more harm than good in many cases. God bless and Godspeed.

**District #4.** Mayor Morgan said the window to apply for the City Manager position ended on March 22, 2020. The applications have been sent to the International Association of City Managers but the City has paused the process so staff can focus on COVID-19 and not violate the Center for Disease Control (CDC) guidelines by trying to set up interviews in group settings. He thanked Acting City Manager Clint Gioielli. He has been nothing short of amazing this entire time. We are very fortunate and appreciative to have you. He said he contacted the Governor's office again. We are waiting to hear word on whether the one million dollars will go through for the new fire department. We had to fill out some more paperwork. He thanked the staff for helping him with that and said he thinks we did a great job. The Governor's assistant felt it was a very strong case and that it would be punched through. He addressed the second meeting in April and asked the Commissioners to vote on possibly foregoing the second meeting in April and having the next meeting in May.

Mayor Morgan moved to cancel the April 20, 2020, City Commission Regular Meeting. Seconded by Commissioner Paris.

Deputy Mayor Sackett said that he would prefer not to cancel the meeting. I know how the environment is like right now, but I also know what the agendas turn out to be in April and May. I think we also have a

desire to get back to somewhat of normalcy and to show that our City Commission is here serving the people. I think our April 20 meeting could be simple and quick. I am afraid of what the backup may be on the May 4 meeting and that it may be extra-long. To me, as a schoolteacher in the district, this thing looks like it is going beyond May. I would say let us go with the status quo and see where we go from there. I am not in favor.

Motion carried by a four-to-one (4-1) roll call vote with Deputy Mayor Sackett voting nay.

Mayor Morgan said that there are so many negative stories and news going on right now. When people get scared and nervous they create fear. Unfortunately, people start getting very negative. He said he would like to talk about the positive and how this City and County has been leading the way on how small business owners, residents, our local mom and pop restaurants, and markets continue to come together while standing apart. Everyone is exceeding expectations all across the board. When I talk to other Mayors, it has been very easy to report on everyone doing their part in Longwood. Everyone is doing so more than the “status quo”. I will also make the argument that many times, smaller cities get a bad reputation, but I disagree with that. Little cities like Longwood get bigger in moments like this. I am very proud to represent this City more than ever. He thanked everyone out there for continuing to treat social distancing seriously, fight the good fight, and remain positive along the way. At the end of the day, we will get through this.

**District #5.** Deputy Mayor Sackett said he would like to celebrate something that happened on March 20. Woodlands Elementary School along with other Elementary schools did teacher parades in cars. I believe Woodlands was the longest at 31 miles with over 60 vehicles in it. He sent accolades to Officer Ladoczky, Officer McCranie, and Officer Coppola for helping. Letters were received thanking the Longwood Police Department. Therefore, our Parents and Teachers Association (PTA) would like to recognize those officers with gift cards in a meeting where it is safe to have people. I have asked Mr. Gioielli to put accommodations within their files on what a superior job they did to keep all of those vehicles and kids on the side of the road safe. There are almost 50,000 students in Seminole County and they have been displaced with distance learning. Teachers are doing the best they can. They are working 10 - 12 hour days to make sure this platform is working for these kids. It is exciting but it is also confusing. Children are stressed because the parents have now become the teachers and that is difficult. We expect that we will probably be doing this at least into May or further. I was very impressed with seeing what Lyman High School put on their Facebook page today on the graduation and prom scenarios. They have three

different versions of what can happen, a prom being free for seniors, prom money refunded, and having the graduation ceremony in the stadium on different dates. For graduation, the senior representatives have been working with the superintendents of each school to develop something special for these kids. The drive-ups are working very well. My wife and I feel like we have to keep these small businesses in business. What I save in discounts, I double tip. They are all running efficiently. Cheryl Bryant from Wild Hare Kitchen and Garden Emporium stepped up. She is giving out lunches, facemasks, and whatever else you need. This is one of the good things that we see about our City. Small people are taking gigantic steps to make for the better of humankind.

Mayor Morgan said Seminole County Public Schools had a set up for the children to receive their free meals but Ms. Bryant went ahead and made meals for the children that could not get transportation from Longwood to the next closest school in Winter Springs. We owe her a great deal of gratitude. He also commended our superintendent Walt Griffin. They got that online so fast. This is the new norm, but it will not be a permanent new norm. He thanked Deputy Mayor Sackett and Commissioner Paris for shining light on positivity.

**District #1.** Commissioner Shoemaker thanked all of the staff and citizens for doing the social distancing and playing our part. I am doing the best I can with my computer and lack of being tech-savvy. She thanked staff for handling everything that she has asked for remarkably. She received a phone call from Ms. Elsie Richardson who thanked Summer and Amber in the Utility Department for the kind service and getting to the bottom of her situation. She is very pleased and she appreciates it.

9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA.** None.
10. **CONSENT AGENDA**
  - A. **Approve Minutes of the March 11, 2020, Work Session and March 16, 2020, Regular Meeting.**
  - B. **Approve the Monthly Expenditures for February and March 2020.**
  - C. **Approve an increase in the amount of \$814,750 to purchase order #19002960 for Central Florida Environmental (CFR) for the additional construction related to the East Longwood Septic Tank Abatement and Wastewater System Improvement Expansion Project.**

- D. Approve Resolution No. 20-1530, adopting procedures and requirements for public meetings using Communications Media Technology (CMT).**

Deputy Mayor Sackett moved to approve Items 10A through 10D as presented. Seconded by Commissioner Shoemaker and carried by a unanimous roll call vote.

**11. PUBLIC HEARINGS**

- A. Read by title only and adopt Ordinance No. 20-2174, which provides for the issuance of a Series 2020 Project Note not to exceed \$1,400,000 in aggregate principal and cost of issuance for financing certain costs related to the acquisition and installation of equipment to be located within the City.**

Mr. Langley read Ordinance No. 20-2174 by title only.

Mayor Morgan opened the public hearing. No one spoke in favor or opposition to Ordinance No. 20-2174.

Deputy Mayor Sackett moved to close the public hearing. Seconded by Mayor Morgan and carried by a unanimous voice vote.

Deputy Mayor Sackett moved to adopt Ordinance No. 20-2174 as presented Item 11A. Seconded by Commissioner Paris and carried by a unanimous roll call vote.

**12. REGULAR BUSINESS**

- A. Read by title only and adopt Resolution No. 20-1527, which provides for the details required by Ordinance No. 20-2174 that authorized the financing of the Series 2020 Project Note.**

Mr. Langley read Resolution No. 20-1527 by title only.

Commissioner Paris moved to adopt Resolution No. 20-1527 as presented Item 12A. Seconded by Deputy Mayor Sackett and carried by a unanimous roll call vote.

- B. Read by title only and adopt Resolution No. 20-1528, adopting the Seminole County Local Mitigation Strategy Plan.**

Mr. Langley read Resolution No. 20-1528 by title only.

Mayor Morgan asked Mr. Gioielli to address his question on this Item.

Mr. Gioielli said he raised a question about the insurance rates that were affected by the City's current position not being recognized as having the mitigation plan in place. Based on your question, we are asking staff to research what the additional steps are. The first step is the Commission approving this mitigation strategy plan.

Commissioner Paris moved to adopt Resolution No. 20-1528 as presented Item 12B. Seconded by Deputy Mayor Sackett.

Deputy Mayor Sackett asked to get a better, printable version of the flood map because it is difficult to read what the flood zones in our area are and what areas are not.

Mr. Gioielli replied yes, he would work on that.

Motion carried by a unanimous roll call vote.

**C. Read by title only and adopt Resolution No. 20-1529, delegating Temporary Use Permit Waiver authority to the City Manager to aid Longwood Businesses.**

Mr. Langley read Resolution No. 20-1529 by title only.

Mayor Morgan said this is an opportunity for our City to help our small business owners by allowing them to present signs for advertisement. This is an opportunity they would normally not have to draw attention that their business is open for pickup services or delivery.

Commissioner Paris moved to adopt Resolution No. 20-1529 as presented Item 12C. Seconded by Deputy Mayor Sackett.

Deputy Mayor Sackett asked if this is something that we could put in place that always would exist during all other crises like hurricanes. He would like to see something like this engrained in our system.

Mr. Gioielli suggested taking note of Deputy Mayor Sackett's recommendation and in the future when we have an Emergency Ordinance add this as one of the points of the Ordinance.

Motion carried by a unanimous roll call vote.

- D. Read by title only and adopt Resolution No. 20-1531, authorizing the opening of a new bank account with One Florida Bank and approve the account agreement and the authorized signatories for the account.**

Mr. Langley read Resolution No. 20-1531 by title only.

Commissioner Paris moved to adopt Resolution No. 20-1531 as presented Item 12D. Seconded by Deputy Mayor Sackett and carried by a unanimous roll call vote.

- E. Read by title only, set April 20, 2020, as the public hearing date and approve the first reading of Ordinance No. 20-2175, a voluntary annexation for the property located at 1800 Lake Emma Road and approve the Annexation Agreement.**

Ms. Longo noted the April 20, 2020 meeting was canceled so the public hearing date will be set for May 4, 2020.

Mr. Langley read Ordinance No. 20-2175 by title only.

Commissioner Paris moved to approve the Annexation Agreement and Ordinance No. 20-2175 and set May 4, 2020 as the public hearing date. Seconded by Deputy Mayor Sackett.

Deputy Mayor Sackett noted this does not signal approval of townhomes, it just brings this property into the City.

Motion carried by a unanimous roll call vote.

- F. Read by title only, set April 20, 2020, as the public hearing date and approve the first reading of Ordinance No. 20-2178, authorizing the issuance of debt in the principal amount up to \$3,383,900 to finance the Longdale Septic Tank Abatement and Wastewater System Improvement and Expansion Project.**

Ms. Longo noted the April 20, 2020 meeting was canceled so the public hearing date will be set for May 4, 2020.

Mr. Langley read Ordinance No. 20-2178 by title only.

Commissioner Paris moved to approve Ordinance No. 20-2178 and set May 4, 2020 as the public hearing date. Seconded by Deputy Mayor Sackett and carried by a unanimous roll call vote.

**G. City Commission approval of a Request for Proposals (RFP) for the West Warren Avenue Complete Streets study.**

Commissioner Paris moved to approve Item 12G as presented. Seconded by Deputy Mayor Sackett and carried by a unanimous roll call vote.

**13. CITY MANAGER'S REPORT**

Mr. Gioielli said staff, even those working remotely, have been working very hard and diligently through the COVID-19 difficulties. There have been many distractions and many changes each day. We are moving on with regular business on items like Community Development and preparing for the budget. He advised calls for service related to the Police and Fire Departments are down as well as reported crimes. Additionally, with the process of meetings changing, we are anticipating moving forward with a few extra meetings including the Business Tax Receipt Committee meeting, which is timely and necessary in anticipation of moving into the next budget year. We have moved forward with the Public Employees Relations Commission (PERC) Election for the Public Works and Leisure Services employees. They are going to move forward with a mail-in ballot system so they can stay safe but there will be no delay in their ability to vote. We have also hired a Federal Emergency Management Agency (FEMA) contractor, the same that we used last time, Mr. Steven Bryce, so that we are being proactive in taking the steps necessary in advance, in preparation for the recovery and reimbursement of funds because of COVID-19. He is also assisting the City in recovery and reimbursement for hurricanes Irma and Dorian. We are also working very diligently with Merchant McIntyre who is the grant writing company that the City has contracted. They are very active and energetic and I think that everybody is going to be very satisfied with what the City has contracted them for. Lastly, an Executive Order came out over the weekend from Seminole County. It provided some direction and information with the County authorizing law enforcement and code enforcement officers to take enforcement action against those who violated State Order 20-91, the stay at home order from the State. He reassured everyone that all law enforcement officers along with those in Central Florida and Seminole County are focused mainly on education,



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