

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
January 18, 2021
6:00 P.M.

Present: Mayor Richard Drummond
Deputy Mayor Abby Shoemaker
Commissioner Matt McMillan
Commissioner Matt Morgan
Commissioner Brian D. Sackett
Dan Langley, City Attorney
Clint Gioielli, Acting City Manager
Michelle Longo, City Clerk
David P. Dowda, Police Chief
Chris Kintner, Community Development Director (Zoom)
Shad Smith, Public Works Director
Craig Dunn, Information Technology Director
Judith Rosado, Financial Services Director

1. **CALL TO ORDER.** Mayor Drummond called the meeting to order at 6:00 p.m.
2. **MOMENT OF SILENT MEDITATION**
3. **THE PLEDGE OF ALLEGIANCE.** Mayor Drummond led the Pledge of Allegiance.
4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcement.
 - A. **The City of Longwood will host a Food Truck Battle Event with over 30 food trucks on Saturday, January 23, 2021, from 4:00 p.m. until 9:00 p.m. in the Historic District of Longwood located off Church Avenue.**
5. **PROCLAMATIONS / RECOGNITIONS**
 - A. **District #5 Presentation of the Business Person of the Month Award for January 2021 to Mr. Patrick Rzeszut, District Manager,**

Waste Connections of Florida, located at 1099 Miller Drive, Altamonte Springs.

Commissioner Sackett read a brief biography on Mr. Patrick Rzezut and then presented him with the Business Person of the Month Award for January 2021. Photographs were then taken.

B. Presentation of the Beautification Award to Danbury Mill Subdivision.

No one was present to accept the Beautification Award and arrangements will be made to deliver it to them.

C. Presentation of the Martin Luther King, Jr. Good Citizenship Award to Brett Mason, Owner of Hourglass Brewery.

Commissioner McMillan read a Proclamation recognizing Mr. Brett Mason and presented him with the Martin Luther King, Jr. Good Citizenship Award. Photographs were then taken.

D. Presentation of the Martin Luther King, Jr. Good Citizenship Award to Nina Yon, President/CEO of The Sharing Center.

Commissioner Morgan read a Proclamation recognizing Ms. Nina Yon and presented her with the Martin Luther King, Jr. Good Citizenship Award. Photographs were then taken.

E. Presentation of the Martin Luther King, Jr. Good Citizenship Award to Deb Barr, Recreation Manager of the Lake Mary Senior Center.

Commissioner Sackett read a Proclamation recognizing Ms. Deb Barr and presented her with the Martin Luther King, Jr. Good Citizenship Award. Photographs were then taken.

6. BOARD APPOINTMENTS. None.

7. PUBLIC INPUT

A. Presentation. Mrs. Donna Bundy, Executive Director with the Seminole Cultural Arts Council to present design ideas for the Traffic Signal Box Art Program.

Mrs. Bundy was not in attendance to present design ideas however, they were available to be viewed by the Commission.

Mr. Gioielli said at the last meeting Commissioner Sackett asked for an update on Traffic Boxes. Mrs. Bundy agreed to come to a meeting and show examples of the artwork to get input on what the Commission liked.

Chief Dowda reminded the Commission that the initially selected site was the traffic box in front of Taco Bell. He noted it was selected because it was in a prominent place, it was a relatively new box, and there was no worry it was going to be exchanged out in a short time. He said they are open to other locations but it was his understanding that the Commission desired to see what it looked like on the box, test it at that site, and then decide if they wanted to expand the program.

Discussion ensued on the designs provided. Recommendations were made.

Mr. Smith said the box at the intersection of Taco Bell is going to be replaced with a new box when they do the intersection improvements in the next four (4) to five (5) years. He noted the plans are almost complete but the acquisition of right-of-way is still pending.

Commissioner Sackett moved to approve the artwork design option called Morning Silence as the design for the Traffic Box Art. Seconded by Commission Morgan carried by a unanimous roll call vote.

B. Public Participation. None.

8. MAYOR AND COMMISSIONERS' REPORT

District #2. Mayor Drummond reported taking a tour of The Sharing Center last week with Chris Ham. He said the fact that they have been there for 35 years and the services they provide to this community is amazing. He noted they have a Thrift Store and their food pantry has distributed over 50,000 bags of groceries in the last year. They have a distribution center for other items and the Oasis, which provides services for the homeless population such as showers, haircuts, laundry, a mailing address, and computer access. He also stated they encourage them to get a job and try to put them in permanent housing. He said their services are amazing and they are looking to expand.

Mayor Drummond reported he went to Advent Health Altamonte Springs last week where he met with the CEO, Tim Cook. He said they talked about some of the things that are going on in our community and the

hospital. They are a great community partner for this area, they offer many services, and they are looking to improve those services. He mentioned the healthcare field having issues because of so many canceled elective surgeries and people not wanting to go the hospital when they were sick, due to COVID.

Mayor Drummond said he is part of Leadership Seminole's Executive Council and had a joint meeting with the Board of Directors last week. He noted three of the Commissioners graduated from Leadership Seminole. He encouraged the others to take advantage of that when they can. He also reported attending the Ribbon Cutting of Circle K located on Ronald Reagan Boulevard.

District #3. Commissioner McMillan said when we left our last meeting the great conjunction of Jupiter and Saturn was happening. This happens every 20 years and this made scholars believe this was the star of Bethlehem, which is a sign of hope for the New Year. He noted January 6, is Día de Los Reyes (Three King's Day) and it marks the epiphany of the revealing of truth. He said he likes to be positive most of the time and was hopeful we were going to be closing the door on 2020, certifying a president-elect and expressing your objections, moving on with that reality, and moving towards the pandemic recovery, but he was wrong. We all watched the shocking images of the criminal rioters storming our Capitol building, which unacceptably resulted in the loss of life, damage of property, and disruption of our Government. It was a dark day in our history. He has concerns about that darkness spreading. As the Senate came back into session, the outgoing Senate minority leader likened the day of epiphany of January 6, 2021, to December 7, 1941, Pearl Harbor Day. He said he noticed the reactions on social media became more toxic than ever and there was censorship. He had to take a week off social media. He had observed his friends from across the political spectrum were not reacting any differently than anything else that had happened in 2020 and there was not a lot of listening going on, rather reactions without fact and expressing raw emotion. During the time he had taken off social media, he had received his congratulatory letter from our congressional representative containing advice regarding decision-making. He heard talk of impeachment so he decided to write her a letter and felt compelled to express his viewpoints and provide some input. He wrote and asked her, as a proponent of bipartisanship, to lend her voice to oppose impeachment because of concerns of further political toxicity leaking from DC into our community. He said his letter was dispatched within less than a week after the events, but the vote was taken 24 hours after so he had no idea if it was received and at least he tried.

Commissioner McMillan said he did not want to further pursue the events going on in DC but with tensions as high as they are now, he feels like it is a strange and distant land. As shocking as recent events have been, we are no strangers in America to turbulent times. Since he did not like the reference to Pearl Harbor Day, he mentioned other dates such as November 22, 1963, the assassination of President John F. Kennedy, June 6, 1968, the assassination of his brother Bobby Kennedy, a Democratic front runner in the election year, April 4, 1968, the assassination of Reverend Martin Luther King Jr. whose birthday we observed today, and August 26, 1968, the Chicago riots of the Democratic National Convention. He said 1968, was a year of riots and civil unrest all across the country. The death of a presidential leader and even more so the greatest advocate for non-violent social change in American history, are serious blows, but we got through that and that is why we are going to get through this.

Commissioner McMillan said he is trying to tone down the tension by pointing out that we are stronger than we sometimes think. He recognized the date of January 28, 1986, when seven (7) heroes were lost, Michael Smith, Francis Richard "Dick" Scobee, Judith Resnik, Ronald McNair, Ellison Onizuka, Gregory Jarvis, and Christa McAuliffe. He stated the lift-off and subsequent fatal explosion of the Space Shuttle Challenger, 73 seconds into its flight, was visible in Longwood. He remembered seeing the cloud in the eastern sky as a student at Woodlands Elementary. He said the school had made a buzz about this mission because Christa McAuliffe, a teacher who had won a rigorous competition for the opportunity to participate in the mission and teach a special lesson from space to children all around the world, was the first civilian in space. It was a shocking blow to witness. The US Space Program went dark for three (3) years and today we are seeing a renaissance in space flight. He reported tomorrow around 8:00 a.m. there is going to be a Space X launch that we can watch. He said that while he is saddened that in DC, a mere 12 days ago, an epiphany was eclipsed, the star is still there but we have to clear the air to see this. He noted we do this by being good citizens and bringing people together.

Commissioner McMillan mentioned two ways to help bring us together as we recover from this pandemic. The first is restoring the invocation at the beginning of our meetings. He provided examples of why he would like to bring this back. The second is bringing more activity to the Community Building during the week. He provided examples of how to do so.

Commissioner McMillan reported attending the Smash Beer Festival and said it was a great success. To wrap up his theme of "The true, the good,

and the beautiful” he mentioned the scientific truth of the greatness of the vaccine. The Oviedo Mall was the county’s distribution point. He said he made his first visit to Orlando Health as a Commissioner on December 29, when they were just getting the Moderna Vaccine. Shortly thereafter, the Governor showed up at Orlando Health and they announced they were going to be opening up a list online for folks. Village on the Green, the assisted living facility on Wekiwa Springs Road, has vaccinated their residents and made offers to family and friends in their community to help get herd immunity. He mentioned his grandfather is 102 years old and his grandfather’s daughter, a senior citizen, were both able to get their vaccine, and every day he is encountering more and more people that have been vaccinated. He mentioned, “The good” as the citizenship and everyone who showed up for the awards. He said this is what we need to build our community. He also received and noted a great customer service experience with a display of diligence and honesty from Refresh Computers. As for “The Beautiful”, on January 10, he was invited to the 10:00 a.m. Church service by Mother Michelle at Christ Episcopal Church to honor and bless first responders. Representatives from the Longwood Police Department as well as the Sheriff’s Department were there. He said Ms. Corine Herry sang a beautiful song in her honor called “All of My Help Cometh from the Lord” and it was beautiful and symbolic because at the time Mother Michelle asked the congregates to offer prayers of petition for help, the dispatch radio squawked and the officers rose to answer the call for public service. He concluded with three quotes each by Martin Luther King Jr., The Nobel Peace Prize lecture; President Ronald Reagan remarks at the Memorial Service for the Crew of the Space Shuttle Challenger; and Dorothy Gale, *there is no place like home*.

District #4. Commissioner Morgan reported he was contacted by Ms. Barbara Albright from Lyman High School’s Athletic Boosters Club. She was looking to raise awareness on their GoFundMe to help fix the weight room at Lyman. They had an issue with the roof and water leakage and wanted to make improvements to their equipment so he reached out to the community. He thanked Don Menzel Roofing for taking care of the roof for free. He also thanked Chad Star, Longwood resident and business owner of Emergency Water Damage Services, for taking care of the water leakage. He congratulated Lyman High School for setting an all-time high graduation rate of 97.4%. It was tied with Lake Mary High School for #1 in Seminole County.

Commissioner Morgan mentioned that the next day a Longwood resident, Ed Sinnett’s roof was caving in and his Homeowners Insurance had just lapsed. He reached out to the community and got a roofing company to agree to redo Mr. Sinnett’s roof for free. He credited Mr. Sinnett’s neighbor, Jennifer Rigdon, who reached out to him for help and

thanked both her and City Roofing. He said he is proud of how the City has stepped up during these impossible times with COVID.

Commissioner Morgan reported he had a meeting with staff, the Acting City Manager, and Mr. Bassam Mnayarji the new owner of Township Plaza on January 4, the old Pic N' Save plaza. He thanked the staff and the Acting City Manager for taking the time to talk to the owner. He said they are going to be having some amazing retail there and is very excited about that.

Commissioner Morgan thanked staff for providing the Commission Chambers on January 5, where he had a meeting with the Longwood Historic Society President, Tracy Putnam, and the Longwood Village Inn owner, Lenny Leyland. He said we are trying to find a way to help Mr. Leyland integrate the Longwood Village Inn into the Downtown District. He mentioned a possible restaurant and antique store. He thanked Ms. Putnam, Mr. Kintner, Mr. Gioielli, and Mr. Krueger for joining the meeting and brainstorming ideas with them.

Commissioner Morgan reported meeting with Ms. Uliano at Longwood Elementary the next day along with Mr. Gioielli to talk about what it would take to clear out some of the brush so the kids can see the water and green space. He reported attending the Smash Beer Festival and the Ribbon Cutting at Circle K, located at Ronald Reagan Boulevard.

Commissioner Morgan thanked Navy Mom Mary, a Navy veteran from Casselberry, who makes American Flag pens for Veterans across the country. He noted she saw the news on Mr. Sinnett and surprised him with one of her flag pens. He wished Mr. Sinnett a Happy Birthday and thanked Navy Mom Mary. He said he was honored to be a guest speaker for the upcoming Human Trafficking Research Consortium at the 13th Annual Human Trafficking Awareness Days and Film Festival on January 28 and 29 at the University of Central Florida (UCF) Downtown Campus. He thanked Jan Edwards from Paving the Way, a non-profit organization that fights child sex trafficking. He said he was excited to be named to the Seminole County's Board of Boys and Girls Club in Central Florida. He wished a Happy 4th Anniversary to the American Muslim Community Clinic. He thanked Mr. Atif Fareed for what he does for the community. He mentioned Law Enforcement Appreciation Day that was on January 9. He thanked the brave women and men from the Longwood Police Department.

Commissioner Morgan reported Governor DeSantis was in the City of Longwood to talk about the release of the new Moderna vaccination at Orlando Health. He said the Governor touched on when teachers will get

the vaccination and the response was hopefully within the next week. He noted other states are still stuck on providing the vaccination to those 80 years or older and he is proud of how the Governor is handling vaccinations here.

Commissioner Morgan also mentioned Senate Bill - SB 192: Students with Disabilities in Public Schools, which was introduced by Senator Lauren Book and Senator Ray Rodrigues specifically for Special Education parents. He said this Bill is imperative because they want to implement cameras in Public School classrooms specific to Special Education as a Pilot Program. There is nothing final yet, but if you are someone that is for that, let your voice be heard. He concluded by saying to combat the negativity around us, ask yourself what you can do within your community.

District #5. Commissioner Sackett wished everyone a Happy New Year. He said he believes in the good of all people. That is why he donates bicycles and things to the Christian Sharing Center. He reported attending the Smash Beer Festival and receiving a commemorative glass. He said the event was well done and social distancing guidelines were implemented. He mentioned getting the Moderna Shot at Orlando Health and that he has to go to Oviedo to get the second dose.

Commissioner Sackett inquired about the banners and asked if there is a deadline for the advertising of businesses.

Mr. Gioielli said staff's interpretation of the direction from the Commission was that it would expire two weeks after the Governor's Executive Order ends. Since it has not ended, we have continued with the same process of allowing Temporary Use Signs (TUP).

Commissioner Sackett moved to extend the deadline of TUP's to September 1 or later if necessary. Seconded by Deputy Mayor Shoemaker and carried by a unanimous roll call vote.

Commissioner Sackett mentioned the banners on Ronald Regan Boulevard (County Road 427) and said he was disappointed in them. They are not bright and colorful and the advertisements are for businesses not within our community, which bothers him. He said a business could buy multiple placements on a banner and he did not think that was the way the company was going to procure advertisers on the banners. He also thinks the post signs on the corner of businesses have run their course. He suggested making changes to the banners and have them go down the other side of County Road 427.

Mr. Gioielli stated he would reach out to the company and see what their options are. He also noted the banners are swapped out yearly and they may be locked in for a year.

Commissioner Sackett reported attending the Grand Opening of Circle K. He said he is on the Lyman Board and did not hear about the roof issues. They have a new football coach at Lyman High School. He reached out to Mr. Gioielli and Chief Dowda who were able to donate a leg press machine and help with new machines the new coach was looking for.

Commissioner Sackett mentioned a citizen who frequently attends the Commission meetings was not there because her husband had a stroke. She commended the Emergency Medical Technicians (EMT) for making the right decisions and saving his life.

Commissioner Sackett also mentioned Township Plaza and said he would like to see it become one big property and is looking forward to its retail spaces. He reported Dog Track is coming down. He thinks working around the clubhouse is a great idea. He reported on the Whitehead property moving forward and said we are expecting more rooftops in the City. He then inquired on why the City conducts business on holidays such as Martin Luther King Jr. Day and Presidents Day and suggested looking into the calendar and changing meeting dates.

Commissioner Sackett said he was alive during the John F. Kennedy, Robert Kennedy, and Martin Luther King Jr. assassinations as well as Black Segregation and understood that. He told a story about how there was one black child in the neighborhood. He said his younger brother made friends with him and his father welcomed him to their home. He mentioned being a part of the Space Shuttle Teacher program. He was a principal in Vermont and Ms. McAuliffe was from New Hampshire. He said the kids did not understand the shuttle explosion. He recommended everyone watch a video called "My friend Martin" on YouTube that goes through the early years of Martin Luther King Jr.

District #1. Deputy Mayor Shoemaker said she got through the holidays and even though it was still tough after losing her husband, she made it through. She commended her son for helping out a woman who fell at the CVS Pharmacy. She hopes all of us can help one another. She wished everyone a Happy New Year. She said she was asked to volunteer at the Car Show again. It was very cold and there were not that many people there other than those with the cars. The Historic Society's tent did not sell much but it was good.

9. ANY ADDITIONS OR DELETIONS TO THE AGENDA. None.

10. CONSENT AGENDA

- A. Approve Minutes of the December 21, 2020, Regular Meeting.**
- B. Approve the Monthly Expenditures for January 2021.**
- C. Approve the Monthly Financial Report for December 2020.**
- D. Approve a purchase order in the amount of \$223,637.81 to Atkins North America for construction inspection services of the Longdale Septic Tank Abatement Project.**
- E. Approve an increase in the amount of \$21,528.00 to purchase order #18-02061 for Barnes, Ferland & Associates (BFA) for additional construction administration services related to the East Longwood Septic Tank Abatement Phase I Project.**

Commissioner Sackett moved to approve Items 10A through 10E as presented. Seconded by Commissioner Morgan and carried by a unanimous roll call vote.

11. PUBLIC HEARINGS. None.

12. REGULAR BUSINESS

- A. Read by title only and adopt Resolution No. 21-1549, approving and authorizing the Termination of the Lease Agreement between the City of Longwood and Longwood Plantation Homeowners Association, Inc. regarding Tract K.**

Mr. Langley read Resolution No. 21-1549 by title only.

Mr. Smith presented the Item.

Discussion ensued about the termination of the lease.

Commissioner Morgan moved to adopt Resolution No. 21-1549 as presented Item 12A. Seconded by Commissioner Sackett and carried by a unanimous roll call vote.

- B. City Commission approval of a Purchase and Sale Agreement between the City of Longwood and Heritage Village at Longwood, LTD for the purchase of certain easements for lift station and sewer main purposes located at 357 Orange Avenue.**

Mr. Smith presented the Item and said this is a step in the process of our Phase II, Longwood Septic Tank Abatement Program. It is a private lift station and they are selling it to us.

Commissioner Sackett mentioned the biggest concern being firetrucks getting through easily.

Commissioner Morgan moved to approve Item 12B as presented. Seconded by Commissioner Sackett and carried by a unanimous roll call vote.

C. City Commission approval of a Request for Qualifications (RFQ) for architectural and engineering design services for a new Fire Station 15.

Mr. Kintner presented the Item and said this is the first step in designing the Fire Station and helping us in identifying locations. He said we have the Powell Street location set aside to use as a public safety facility but there are drawbacks including its size. We can identify other locations. We are looking for a firm to use its expertise in terms of evaluating service, location, and construction administration.

Deputy Mayor Shoemaker mentioned her involvement in reviewing Requests for Proposals (RFP) back when she served on the Parks and Recreation Advisory Board, as well as Ms. Lori Rice, and asked if it would be possible to have a citizen included in this RFQ process.

Deputy Mayor Shoemaker moved to include citizen input in the RFQ process.

Discussion ensued about including a citizen in the RFQ process.

Mr. Langley noted there is nothing that prohibits the Commission from adding a citizen to the Procurement Committee. The citizen would effectively become an agent of the city and would have to comply with the procurement policies. He stated some authority would have to be given to the City Manager to appoint a citizen to the committee, or not, if there is no one interested or qualified. He also noted the RFQ process is an initial recommendation and the design is not chosen during this process. This is merely staff recommending the most qualified vendor. The Commission would need to bless that ranking. From that ranking, a contract would be negotiated with the top firm.

Discussion continued on the RFQ process, how adding a citizen may slow down the process at this point, and including a citizen after this initial process.

Motion failed due to lack of a second.

Commissioner Morgan moved to approve Item 12C as presented. Seconded by Deputy Mayor Shoemaker and carried by a unanimous roll call vote.

13. CITY MANAGER'S REPORT

Mr. Gioielli said as was anticipated there has been an increase in COVID cases in Seminole County. He noted active cases, hospitalizations, and the positivity ratings are up. Seminole County Public Schools had an additional 7,600 students return after the break. That takes them to 40,000 returning to the classroom with 78 active cases as of a week and a half ago of staff and students. He hopes they have all returned to good health by the time of this report. He thinks in relation that is a low amount of cases. He reported the City of Longwood has received \$61,839 in COVID expense reimbursement through the CARES Act. Vaccinations are starting to roll out in Seminole County. The Oviedo Mall continues to be the fixed site for vaccinations and there is an additional mobile site that rotates throughout the County attempting to offer vaccinations to our citizens 65 and older. He reported that on January 25, the mobile site would rotate through Cascade Heights on Islander Court in Longwood. The priority list remains the same and, interestingly, Seminole County may be the first in the state to have an infusion center, set up using an ambulance bus through the Department of Health in Seminole County, offering patients the monoclonal antibody treatment.

Mr. Gioielli reported the Police Department Community Forum is going to change to a quarterly meeting based on the evaluation of staff's effort and input, the work that is being required to properly and professionally offer the forum, and evaluating the fact there has not been a huge turnout from our citizens. He said while it may be disappointing not to have this vehicle as an opportunity to build more interest, he thinks it is also a compliment because interest in these events means citizens are upset at the customer service being offered. By versed effect, we do not have that turnout and that is a compliment to our Police force.

Mr. Gioielli reported the Pennies for Park balance is \$957.66. He said he was excited to report the installation of the banners on County Road 427 until Commissioner Sackett's report. He noted the staff has presented a formal proposed contract to our Blue Collar employees and has asked for

a formal vote to see where our staff is at and hopefully get them their raises. Lastly, he mentioned the Employee Appreciation Event in March was moved to September 17, based on the recommendations of our Events Committee. He said we have been in communication with Commissioner McMillan about the Community Building and are looking for ways to improve marketing through different digital media sites. He said we are also exploring the possibility of reorganizing and opening the upstairs space of the Community Building and improve the marketing on our City's website page.

14. CITY ATTORNEY'S REPORT. No report.

15. CITY CLERK'S REPORT

Ms. Longo followed up on the social media platform Nextdoor and the Commission's consideration to set up a free public agency page. She did advise there is an option that would allow the staff to post information and not allow for replies, information only. She said Nextdoor does have Community Guidelines, which outline how members are expected to behave and held accountable for interacting with each other. All content on Nextdoor must be neighborly, respectful, and constructive. They do provide a way to remove member replies if they are abusive. She reminded the Commission Nextdoor does archive agency content and they have a retrieval tool should we need to pull any records. She asked if the Commission wished to move forward with adding this platform to the cities social media.

Commissioner Morgan made a motion to move forward with setting up a Nextdoor public agency page for City use. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

Ms. Longo said regarding the Lyman High School Girls' Volleyball Team, she spoke with Principle Rice and there is an opportunity to be included at the unveiling of the banner for the team's championship and presentation of their rings. This event will be a good time for the Commissioners to present the team with the Certificates of Recognition. This event is planned for some time in February, and Mr. Rice will provide the date and time once it has been scheduled. In addition, this event will be held in the evening.

Ms. Longo said at the November 16, 2020 meeting the Commission postponed the JOY Award Presentation until March. She reported that her staff had reached out to the schools to discuss this year's awards and their participation. To address the concerns with COVID-19, she noted a few adjustments would be made to the award presentation, with the

blessing of the Commission. She went over the adjustments; the presentation will be scheduled for March 15, the second meeting of the month. They will ask that one (1) school administrator/teacher attend the meeting in the Chambers to accept the award on behalf of the student. This would be 11 people attending for that recognition. The students and their families will be invited to attend virtually, our Zoom meeting option. If the school administration opts to attend virtually we will arrange to deliver the award to the school. She said they are asking the schools to respond with their award recipient by February 22 along with the name of the person attending the meeting. If a school does not wish to participate this year, we have asked that they let us know as well. She stated if there were no objections from the Commission, they would send out the letters tomorrow, with updated information on the presentation.

There were no objections from the Commission.

16. ADJOURN. Mayor Drummond adjourned the meeting at 7:52 p.m.

Minutes approved by City Commission: 02-01-2021

Richard Drummond, Mayor

ATTEST:

Michelle Longo, CMC, FCRM
City Clerk