

**LONGWOOD CITY COMMISSION**  
Longwood City Commission Chambers  
175 West Warren Avenue  
Longwood, Florida

**AGENDA**  
December 5, 2022  
6:00 P.M.

1. **CALL TO ORDER**
2. **OPENING INVOCATION**
3. **THE PLEDGE OF ALLEGIANCE**
4. **COMMUNITY ANNOUNCEMENTS**
  - A. The Lyman High School Jazz band will be performing live at Reiter Park on Thursday, December 8, 2022, at 7:00 p.m. This is a free event and food will be available for purchase.
  - B. Celebrate the Season and the annual Tree Lighting event will be held on Friday, December 9, 2022, from 6:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren Avenue. There will be live music, a dance performance, a snow maze, train rides, a rock wall, live reindeer picture opportunities, games, food available for purchase, tree lighting, and a laser light show for the finale.
  - C. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, December 10, 2022, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood located off Church Avenue.
  - D. The Longwood Movie in the Park will be held on Saturday, December 17, 2022, beginning at 6:30 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *The Polar Express*. Food will be available for purchase.
  - E. Breakfast with Santa will be held on Saturday, December 17, 2022, from 9:00 a.m. until 10:30 a.m. at the Longwood Community Building, 200 West Warren Avenue. Tickets are \$10 per adult and \$7 per child. Tickets must be purchased in advance and can only be done online.
  - F. Santa Visits Longwood will be held on Saturday, December 17, and Sunday, December 18 from 11:00 a.m. until 6:00 p.m. or

however long it takes to finish each area. Routes are only within city limits and as follows:

Saturday: East of Ronald Reagan Boulevard

Sunday: West of Ronald Reagan Boulevard

5. PROCLAMATIONS / RECOGNITIONS
11. PUBLIC HEARINGS (PART I)
  - A. Read by title only and re-adopt Ordinance No. 22-2228, which fixes the tentative rate of ad valorem taxation for the fiscal year commencing October 1, 2022, and ending September 30, 2023.  
  
The final tax rate being proposed for fiscal year 2022/2023 is 5.5000 per \$1,000 of non-exempt assessed valuation. Said rate is 11.80% higher than the rolled-back rate of 4.9195 per \$1,000 of non-exempt assessed valuation as computed by F.S. 200.065.
  - B. Read by title and re-adopt Ordinance No. 22-2229, which adopts final revenues, expenditures, and fund balances for the City's fiscal year budget commencing October 1, 2022, and ending September 30, 2023.
6. BOARD APPOINTMENTS
7. PUBLIC INPUT
  - A. Public Participation.
8. MAYOR AND COMMISSIONERS' REPORT  
Districts #2, #3, #4, #5 and #1.
9. ANY ADDITIONS OR DELETIONS TO THE AGENDA
10. CONSENT AGENDA
  - A. Approve Minutes of November 21, 2022, Regular Meeting.
  - B. Approve the Monthly Expenditures for November 2022.
  - C. Approve a purchase order in the amount of \$99,146.51 to Brandon Development Enterprises, Inc. to provide the City of Longwood with additional automatic meter reading capabilities.
  - D. Approve a select list of professional consulting services firms, authorize staff to enter into negotiations with the firms, and upon completion of negotiations, authorize the Acting City

**Manager to execute contract agreements and associated documents.**

- 11. PUBLIC HEARINGS (PART II)**
  - C. Read by title only and adopt Resolution No. 22-1620, establishing the City's Notice of Intent to use the Uniform Method for collecting Non-Ad Valorem Assessments in 2023.**
  
- 12. REGULAR BUSINESS**
  - A. Read by title only and adopt Resolution No. 22-1621, which amends the fiscal year 2021/2022 budget.**
  
  - B. Read by title only and adopt Resolution No. 22-1622, which amends the fiscal year 2022/2023 budget appropriations from the Public Utilities Fund (401) reserves to provide additional automatic meter reading capabilities under the AMI Meter Replacement Program in the amount of \$99,200. *(This is related to Item 10C on the agenda.)***
  
  - C. City Commission discussion and approval of a Recreational Program Agreement between the City of Longwood and Longwood Babe Ruth Baseball League of Seminole County, Inc.**
  
  - D. City Commission discussion and approval of a Concession Agreement between the City of Longwood and Longwood Babe Ruth Baseball League of Seminole County, Inc.**
  
- 13. CITY MANAGER'S REPORT**
  
- 14. CITY ATTORNEY'S REPORT**
  
- 15. CITY CLERK'S REPORT**
  
- 16. ADJOURN**

Michelle Longo, MMC, FCRM  
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing [clerk@longwoodfl.org](mailto:clerk@longwoodfl.org).

Future Meetings:	December 19, 2022	6:00 p.m.	Regular Meeting
	January 2, 2023	6:00 p.m.	Regular Meeting (Canceled)
	January 16, 2023	6:00 p.m.	Regular Meeting