

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
November 20, 2023
6:00 P.M.

1. **CALL TO ORDER**
2. **OPENING INVOCATION**
3. **THE PLEDGE OF ALLEGIANCE**
4. **COMMUNITY ANNOUNCEMENTS**
 - A. **Annual Rotation of the Deputy Mayor.**
 - B. **The annual tree lighting will be held on Thursday, November 30, 2023 at 6:30 p.m., followed by a musical performance from the Lyman Jazz band at Reiter Park. Food will be available for purchase.**
 - C. **The Longwood Christmas Parade will be held on Saturday, December 2, 2023, beginning at 3:00 p.m. and will make its way through the Historic District of Longwood.**
5. **PROCLAMATIONS / RECOGNITIONS**
 - A. **Recognizing Commissioner Matthew McMillan for his service to the City as Deputy Mayor, November 2022 until November 2023.**
 - B. **District #2 Presentation of the Business Person of the Month Award for November 2023 to Rebecca Waldon, Owner of Jack the Dipper, located at 1010 West State Road 434.**
 - C. **Recognizing the Police Department Staff who assisted with the re-accreditation process.**
6. **BOARD APPOINTMENTS**
7. **PUBLIC INPUT**
 - A. **Public Participation.**
8. **MAYOR AND COMMISSIONERS' REPORT**

Districts #3, #4, #5, #1 and #2.

9. ANY ADDITIONS OR DELETIONS TO THE AGENDA
10. CONSENT AGENDA
 - A. Approve the Minutes of the October 16, 2023 Regular Meeting.
 - B. Approve the Monthly Expenditures for October 2023.
 - C. Approve the Monthly Financial Report for September 2023 – updated version.
 - D. Approve a purchase order in the amount of \$99,785.05 to Wright-Pierce, Inc. for professional engineering services related to the Landings and Coventry Water Service Line Replacement Project and authorize the City Manager to execute associated documents.
11. PUBLIC HEARINGS
 - A. Read by title only and adopt Ordinance No. 23-2248, a Longwood City Code amendment amending and updating Longwood City Code Chapter 18 “Buildings and Building Regulations.”
 - B. City Commission to hear a public request for a Conditional Use Permit (CUP 01-23) at 670 Oxford Street for a Single-Family Residential structure with Accessory Dwelling Unit.
 - C. City Commission to hold a public hearing to discuss and consider action regarding Temporary Use Permit (TUP) at 150 East Wildmere Avenue for the storage of trailer cabs.
12. REGULAR BUSINESS
 - A. Read by title only, and adopt Resolution No. 23-1649, authorizing the execution and delivery of Amendment 1 to the Clean Water State Revolving Fund Construction Loan Agreement No. WW590550 to authorize the transfer of oversight and loan management from the Florida Pollution Control Financing Corporation to the Florida Department of Environmental Protection relating to the East Longwood Phase II Septic Tank Abatement and Wastewater System Improvement and Expansion Project.

- B. Read by title only and adopt Resolution No. 23-1651, which expands the public art program for the City of Longwood initially established in Resolution No. 20-1521.**
 - C. Read by title only and adopt Resolution No. 23-1652, which amends the fiscal year 2022-2023 budget.**
 - D. City Commission approval to dispose of the obsolete Neptune meters as surplus assets and authorize the City Manager to execute any associated documents.**
- 13. CITY MANAGER’S REPORT**
 - 14. CITY ATTORNEY’S REPORT**
 - 15. CITY CLERK’S REPORT**
 - 16. ADJOURN**

Michelle Longo, MMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

Any invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission or the city staff, and do not necessarily represent their individual religious beliefs, nor are the views and beliefs expressed by an invocation speaker intended to suggest the City’s allegiance to or preference for any particular religion, denomination, faith, creed or belief. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. You may exit the City Commission Chambers and return upon completion of the opening invocation if you do not wish to participate in or witness the opening invocation.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	December 4, 2023	6:00 p.m.	Regular Meeting
	December 18, 2023	6:00 p.m.	Regular Meeting
	January 1, 2024	6:00 p.m.	Regular Meeting (Cancelled)