

**LONGWOOD CITY COMMISSION**  
**Longwood City Commission Chambers**  
**175 West Warren Avenue**  
**Longwood, Florida**

**AGENDA**  
**November 15, 2021**  
**6:00 P.M.**

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
  - A. Annual Rotation of the Deputy Mayor.**
  - B. Longwood Movie in the Park will be held on Friday, November 19, 2021, beginning at 7:00 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *Home Alone*.**
  - C. The Longwood Arts and Crafts Festival will be held on Saturday, November 20, 2021, from 9:00 a.m. to 5:00 p.m., and Sunday, November 21, 2021, from 9:00 a.m. to 4:00 p.m. Artists and crafters will line the streets in the Historic District of Longwood located off Church Street. There will be food, beverages, and live entertainment. This is a free event and additional free parking is available at Orlando Health South Seminole Hospital.**
  - D. The Longwood Christmas Parade will be held on Saturday, December 4, 2021, beginning at 3:00 p.m. and will make its way through the Historic District of Longwood.**
- 5. PROCLAMATIONS / RECOGNITIONS**
  - A. Recognizing Commissioner Abby Shoemaker for her service to the City as Deputy Mayor, November 2020 until November 2021.**
  - B. Proclaiming December 3, 2021, as E. W. Henck Day in the City of Longwood.**
  - C. Proclaiming December 21, 2021, as Torah Day in the City of Longwood.**

- 6. BOARD APPOINTMENTS**
- 7. PUBLIC INPUT**
  - A. Public Participation.**
- 8. MAYOR AND COMMISSIONERS' REPORT**  
Districts #4, #5, #1, #2 and #3.
- 9. ANY ADDITIONS OR DELETIONS TO THE AGENDA**
- 10. CONSENT AGENDA**
  - A. Approve Minutes of the November 1, 2021, Regular Meeting.**
  - B. Approve the Monthly Expenditures for November 2021.**
  - C. Approve the Monthly Financial Report for October 2021.**
- 11. PUBLIC HEARINGS**
  - A. Read by title only and adopt Ordinance No. 21-2212 annexing and amending the corporate limits of the City of Longwood for a voluntary annexation by S. Brent Spain for the property with Parcel ID: 05-21-30-523-0000-00B0 and 05-21-30-523-0000-00A8 located at 1580 and 1590 South Highway 17-92.**
- 12. REGULAR BUSINESS**
  - A. City Commission to consider the Orange Blossom Trail/State Road 441 Brownfields Coalition Memorandum of Understanding.**
  - B. Read by title only and adopt Resolution No. 21-1581, which approves a budget transfer from reserves in the amount of \$112,000 to design and construct the Lewis House Gazebo at the Longwood Cemetery.**
  - C. Read by title only and adopt Resolution No. 21-1582, updating the City's Code Compliance Policy.**
  - D. Read by title only and adopt Resolution No. 21-1583, adopting Clean Water State Revolving Fund (SRF) Facilities Plan for the East Longwood Area Septic Tank Abatement Program Phase 2 thru Phase 6.**
  - E. Read by title only and adopt Resolution No. 21-1585, which amends the fiscal year 2020/2021 budget.**

- F. Read by title only, set December 6, 2021, as the public hearing date, and approve the first reading of Ordinance No. 21-2213, which revises Chapter 86 Article III (Towing of Vehicles) of the Longwood City Code of Ordinances.**
- G. City Commission to consider an Agreement regarding partial Waiver and Release of Covenants and Restrictions regarding the 451/455 West Warren Avenue Property.**

**13. CITY MANAGER’S REPORT**

**14. CITY ATTORNEY’S REPORT**

**15. CITY CLERK’S REPORT**

**16. ADJOURN**

Michelle Longo, CMC, FCRM  
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. This agenda is subject to change. In order to address the concerns with the COVID-19 pandemic and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing [clerk@longwoodfl.org](mailto:clerk@longwoodfl.org).

Future Meetings:	December 6, 2021	6:00 p.m.	Regular Meeting
	December 20, 2021	6:00 p.m.	Regular Meeting
	January 3, 2022	6:00 p.m.	Regular Meeting (Cancelled)