

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
November 6, 2023
6:00 P.M.

1. CALL TO ORDER
2. OPENING INVOCATION
3. THE PLEDGE OF ALLEGIANCE
4. COMMUNITY ANNOUNCEMENTS
 - A. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, November 11, 2023, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood, located off of Church Avenue.
 - B. The Heroes Strong Event will be held on Sunday, November 12, 2023, from 3:00 p.m. until 6:00 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event honoring local heroes.
 - C. The Senior Matinee will be held on Wednesday, November 15, 2023, from 1:30 p.m. until 3:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. This month’s feature is *Machine Gun Preacher*.
 - D. Longwood Movie in the Park will be held on Friday, November 17, 2023, beginning at 7:00 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *The Super Mario Bros. Movie*.
 - E. The Longwood Arts and Crafts Festival will be held on Saturday, November 18, 2023, and Sunday, November 19, 2023, from 9:00 a.m. to 5:00 p.m. Artists and crafters will line the streets in the Historic District of Longwood located off Church Street. There will be food, beverages, and live entertainment. This is a free event, and free parking is available at the Longwood SunRail Station Parking lots and the Orlando Health South Seminole back parking lot.

5. **PROCLAMATIONS / RECOGNITIONS**
 - A. **Presentation of the Mayor John Land Years of Service Award to Commissioner Brian D. Sackett, recognizing his 20 years of service.**
 - B. **District #2 Nomination of the Business Person of the Month Award for November 2023.**
6. **BOARD APPOINTMENTS**
 - A. **District #2 (At Large) Nomination to the Parks & Recreation Advisory Board.**
 - B. **District #3 (At Large) Nomination to the Parks & Recreation Advisory Board.**
7. **PUBLIC INPUT**
 - A. **Public Participation.**
8. **MAYOR AND COMMISSIONERS' REPORT**
Districts #2, #3, #4, #5 and #1.
9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**
10. **CONSENT AGENDA**
 - A. **Approve the Minutes of the October 2, 2023 Regular Meeting.**
 - B. **Approve the Monthly Expenditures for October 2023.**
 - C. **Approve a purchase order in the amount of \$307,000 for ETR, L.L.C. for the remounting of a Fire Department Rescue Truck.**
 - D. **Approve a donation in the amount of \$1,000 to the Boys and Girls Clubs of Central Florida from the State Law Enforcement Confiscation Fund.**
11. **PUBLIC HEARINGS**
 - A. **Read by title only and adopt Ordinance No. 23-2247, a Longwood City Code amendment which proposes removing the requirement for Homeowners' Association approval for certain residential permits.**
12. **REGULAR BUSINESS**
 - A. **Read by title only, set November 20, 2023, as the public hearing date and approve the first reading of Ordinance No. 23-2248, a Longwood City Code amendment amending and updating**

Longwood City Code Chapter 18 “Buildings and Building Regulations.”

- B. Read by title only and adopt Resolution No. 23-1644, which adopts the City of Longwood Purchasing Card Policy.**
 - C. Read by title only and adopt Resolution No. 23-1645, adopting the updated City of Longwood Purchasing Policies and Procedures Manual.**
 - D. City Commission to consider a Historic District Matching Grant Application from the Central Florida Society for Historical Preservation, Inc. for the Cottage Gift Shop at 141 West Church Avenue (Inside-Outside House).**
- 13. CITY MANAGER’S REPORT**
- 14. CITY ATTORNEY’S REPORT**
- 15. CITY CLERK’S REPORT**
- A. Consider canceling the January 1, 2024, Regular City Commission Meeting.**
- 16. ADJOURN**

Michelle Longo, MMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

Any invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission or the city staff, and do not necessarily represent their individual religious beliefs, nor are the views and beliefs expressed by an invocation speaker intended to suggest the City’s allegiance to or preference for any particular religion, denomination, faith, creed or belief. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. You may exit the City Commission Chambers and return upon completion of the opening invocation if you do not wish to participate in or witness the opening invocation.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	November 20, 2023	6:00 p.m.	Regular Meeting
	December 4, 2023	6:00 p.m.	Regular Meeting