

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
October 16, 2023
6:00 P.M.

1. CALL TO ORDER
2. OPENING INVOCATION
3. THE PLEDGE OF ALLEGIANCE
4. COMMUNITY ANNOUNCEMENTS
 - A. Senior Matinee will be held on Wednesday, October 18, 2023 from 1:30 p.m. until 3:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. This month's feature is *The Lost City*.
 - B. The City of Longwood will host "Truck or Treat" on Saturday, October 21, 2023 from 3:00 p.m. until 6:00 p.m., Reiter Park, 311 Warren Avenue. There will be trick or treating, activities for children and a costume contest. This is a free event.
 - C. The City of Longwood will host a "Halloween Dance Party" on Wednesday, October 25, 2023 from 6:30 p.m. until 8:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. Tickets are \$8.00 and there will be a costume contest, light refreshments, candy, and dancing.
 - D. Longwood Historic Society will host its sixth annual "Monster Dash 5K" on Saturday, October 28, 2023, from 7:00 a.m. to 10:00 a.m. in the Historic District of Longwood located off Church Avenue. All proceeds will go to benefit historic preservation in Longwood. Prizes will be awarded for the best Halloween costumes. Register online at www.longwoodmonsterdash.com
5. PROCLAMATIONS / RECOGNITIONS
 - A. Proclaiming October 16 through October 22, 2023, as "Florida City Government Week" in the City of Longwood.
6. BOARD APPOINTMENTS

7. **PUBLIC INPUT**
 - A. **Presentation. Matthew Gripp, Staff Attorney with the Seminole County Bar Association Legal Aid Society, will give a presentation about who they are and their free legal services.**
 - B. **Public Participation.**
8. **MAYOR AND COMMISSIONERS' REPORT**
Districts #1, #2, #3, #4 and #5.
9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**
10. **CONSENT AGENDA**
 - A. **Approve the Minutes of the September 18, 2023 Regular Meeting.**
 - B. **Approve the Monthly Expenditures for October 2023.**
 - C. **Approve the Monthly Financial Report for September 2023.**
 - D. **Approve a purchase order in the amount of \$82,939.10 for Zoll Medical Corporation for the purchase of two X-Series Monitor/Defibrillators.**
 - E. **Approve an increase up to the amount of \$54,505.64 to purchase order #23-00017 for Advanced Data Processing for billing services for emergency medical transports performed by the fire department to cover year-end billing.**
 - F. **Approve a purchase order in the amount of \$100,000.00 to Hydra Service Inc., to provide for pumps, parts and repairs related to the City lift stations.**
 - G. **Approve a purchase order in the amount of \$187,596.52 to Civil Site for CEI services related to the East Longwood Phase II Septic Tank Abatement Project and authorize the City Manager to execute associated documents.**
11. **PUBLIC HEARINGS**
 - A. **The City Commission to hear a public request for Special Exception (SPE 03-23) for AutoNation (650 North Highway 17-92) to allow a 10.5' barbed razor wire fence along portions of the property boundary.**

12. **REGULAR BUSINESS**
 - A. **Read by title only, set November 6, 2023 as the public hearing date and approve the first reading of Ordinance No. 23-2247, a Longwood City Code amendment which proposes removing the requirement for Homeowners' Association approval for certain residential permits.**
 - B. **Read by title only and adopt Resolution No. 23-1646, adopting a Statewide Mutual Aid Agreement.**
 - C. **Read by title only and adopt Resolution No. 23-1647, which proposes an agreement between the City of Longwood and National Public Pension Fund Association ("NPPFA"), providing administrative services for the adoption of the Retiree Healthcare Funding Plan.**
 - D. **Read by title only and adopt Resolution No. 23-1648, which amends the Fiscal Year 2022/2023 budget and authorizes funding for a change order in the amount of \$42,800.00 to Hubbard Construction Company for the final payment and closing of the EE Williamson Watermain Relocation Project.**
 - E. **Approve a change order in the amount of \$54,103.34 to purchase order #23-01438 for Hubbard Construction Company for the final payment and closing of the EE Williamson Watermain Relocation Project. This item is related to the approval of Resolution No. 23-1648, which authorizes the funding for the change order, on the agenda as 12D.**
 - F. **City Commission to consider a lien reduction request made at the October 2 City Commission meeting from a property owner at 103 Shomate Drive.**
 - G. **City Commission to approve the final design of the Beautification Award sign.**
13. **CITY MANAGER'S REPORT**
14. **CITY ATTORNEY'S REPORT**
15. **CITY CLERK'S REPORT**
16. **ADJOURN**

Michelle Longo, MMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

Any invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission or the city staff, and do not necessarily represent their individual religious beliefs, nor are the views and beliefs expressed by an invocation speaker intended to suggest the City's allegiance to or preference for any particular religion, denomination, faith, creed or belief. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. You may exit the City Commission Chambers and return upon completion of the opening invocation if you do not wish to participate in or witness the opening invocation.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	November 6, 2023	6:00 p.m.	Regular Meeting
	November 20, 2023	6:00 p.m.	Regular Meeting