

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
September 10, 2020
6:00 P.M.
(Virtual Meeting – Zoom)

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT MEDITATION**
- 3. THE PLEDGE OF ALLEGIANCE**
 - A. Election of Mayor**

A motion was made and passed unanimously at the May 4, 2020, City Commission meeting to hold reelection for Mayor at the first meeting in September.
- 11. PUBLIC HEARINGS (PART I)**
 - A. Read by title only, set September 21, 2020, as the public hearing date, and approve the first reading of Ordinance No. 20-2190, which fixes the tentative rate of ad valorem taxation for the fiscal year commencing October 1, 2020, and ending September 30, 2021.**
 - B. Read by title only, set September 21, 2020, as the public hearing date, and approve the first reading of Ordinance No. 20-2191, which adopts tentative revenues, expenditures, and fund balances for the City's fiscal year budget commencing October 1, 2020, and ending September 30, 2021.**
- 4. COMMUNITY ANNOUNCEMENTS**
 - A. The "Downtown Longwood Food Trucks" will be held on Thursday, September 10, 2020, from 5:30 p.m. until 8:30 p.m. at Reiter Park, 311 West Warren Avenue.**
 - B. The "Downtown Longwood Cruise-In" Car Show will be held on Saturday, September 12, 2020, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood located off Church Avenue.**

- C. **Orlando Health South Seminole Hospital will sponsor the “Concert in the Park” event on Saturday, September 19, 2020, from 7:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren Avenue. Music starts at 7:00 p.m. and food and beverages will be available for purchase. The band will be ColorBlind Dinosaurs and this is a free event.**

- 5. **PROCLAMATIONS / RECOGNITIONS**
 - A. **District #3 Nomination of the Business Person of the Month Award for September 2020.**

- 6. **BOARD APPOINTMENTS**

- 7. **PUBLIC INPUT**
 - A. **Presentation. Merchant McIntyre Associates, LLC to give a presentation on the work they have done on federal grants for Longwood.**

 - B. **Public Participation.**

- 8. **MAYOR AND COMMISSIONERS’ REPORT**
Districts #4, #5, #1, #2 and #3.

- 9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**

- 10. **CONSENT AGENDA**
 - A. **Approve Minutes of the August 24, 2020, Regular Meeting.**

 - B. **Approve the Monthly Expenditures for August 2020.**

 - C. **Approve a purchase order in the amount of \$90,000 to Sunstate Meters and Supply, Inc. to purchase meters and related accessories for the City’s Automatic Meter Reading Installation Program.**

- 11. **PUBLIC HEARINGS (PART II)**
 - C. **Read by title only and adopt Resolution No. 20-1538, which creates the 2020 Wastewater Assessment Area, confirms the Initial Assessment Resolution No. 20-1537, and establishes the maximum annual assessment.**

 - D. **Read by title only and adopt Resolution No. 20-1539, adopting the annual non-ad valorem rolls for various wastewater, road, and neighborhood beautification assessments for the 2020 tax rolls.**

- E. **Read by title only and adopt Ordinance No. 20-2187, regarding the use of vibratory compactors in construction activities.**

12. REGULAR BUSINESS

- A. **Read by title only, set September 21, 2020, as the public hearing date, and approve the first reading of Ordinance No. 20-2192, approving the extension of the Non-Exclusive Franchises for the Collection of Commercial Solid Waste and/or Recovered Materials for an additional twelve (12) months.**
- B. **Read by title only, set September 21, 2020, as the public hearing date and approve the first reading of Ordinance No. 20-2193, extending the Residential Solid Waste and Recycling Collection Services Contract with Waste Pro of Florida Inc.**
- C. **Read by title only, set September 21, 2020, as the public hearing date and approve the first reading of Ordinance No. 20-2194, amending Chapter 90, Article II of the Longwood City Code adopting regulations governing and prohibiting certain types of waste discharges to the public wastewater system.**
- D. **Read by title only and adopt Resolution No. 20-1541, which amends the Fiscal Year 2019-2020 Budget to recognize gain on the sale of capital leases.**
- E. **Approve an updated agreement with CGI Communications, Inc. to implement a FREE Banner Program for the City of Longwood.**

13. CITY MANAGER’S REPORT

14. CITY ATTORNEY’S REPORT

15. CITY CLERK’S REPORT

16. ADJOURN

Michelle Longo, CMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

Future Meetings:	September 21, 2020	6:00 p.m.	Regular Meeting
	October 5, 2020	6:00 p.m.	Regular Meeting

INSTRUCTIONS FOR VIRTUAL LONGWOOD CITY COMMISSION MEETING SEPTEMBER 10, 2020

The above meeting is open to the public and all persons are invited to participate. Due to the COVID-19 pandemic, the meeting will also be held via Communications Media Technology (CMT). In order to address the concerns with COVID-19 and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

To participate in the City Commission meeting on September 10, 2020, you have the following options:

1. Attend in person. The Meeting will be held at Longwood City Commission Chambers, 175 West Warren Avenue, Longwood, Florida. The Commission Chambers is set-up keeping social distancing in mind and chairs are spaced accordingly. There is also access via audio broadcasting provided outside the building at the north-west side entry area of the Commission Chambers.

2. You may watch the meeting online by joining a Zoom Meeting [September 10, 2020, Longwood City Commission Zoom Meeting](#)

Meeting ID: 873 1415 4328
Meeting password: long0910

To join by phone +1 929 205 6099

3. The Meeting will continue to be streamed Live on the City of Longwood Facebook page and can be viewed online at www.facebook.com/CityofLongwoodFL. The City's Livestream and archived livestreams of City Commission meetings are intended for convenience and ease of access for persons who may be unable to attend such meetings in person. The City does not intend to nor shall the livestream platform be interpreted in any way to create a public forum of any kind. The City will not respond to posts, comments, requests, or questions that are submitted on or through the Facebook livestream platform.

4. **To address the concerns with the COVID-19, for this Meeting, public comment will be handled as follows:** If an interested person desires to provide public comment, all comments must be provided to the City Clerk, Michelle Longo **no later than 3:00 p.m. on the day of the meeting at mlongo@longwoodfl.org, or placed in the Drop Box outside of the Utility Billing office at 155 West Warren Avenue, FL 32750.** Provide your full name, address, telephone number, along with the subject matter and comments.

If requested by the commenter, timely received, and if the required identifying information referenced in the previous paragraph has been provided, comments will be read into the record at the appropriate time. All other comments received by the deadline will be distributed to the Mayor, Commissioners, and appropriate staff prior to the start of the meeting but not read into the record during the meeting.

5. To request to speak during the virtual meeting, you will need to join the meeting via **Zoom**. At the time of the meeting enter **Meeting ID: 873 1415 4328 Meeting password: long0910** to be connected to the meeting. Once connected to the Zoom meeting, you must enter your name, address, and telephone number along with the subject

matter to be discussed into a chat window and you will be called on at the appropriate time and heard during the meeting by telephone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Michelle Longo, City Clerk, mlongo@longwoodfl.org or (407) 260-3441
2. For questions on connecting to the meeting: Craig Dunn, Director of Information Technology, cdunn@longwoodfl.org or (407) 263-2333