

**LONGWOOD CITY COMMISSION**  
Longwood City Commission Chambers  
175 West Warren Avenue  
Longwood, Florida

**AGENDA**  
**July 18, 2022**  
**6:00 P.M.**

1. CALL TO ORDER
2. OPENING INVOCATION
3. THE PLEDGE OF ALLEGIANCE
4. COMMUNITY ANNOUNCEMENTS
  - A. The Senior Matinee will be held on Wednesday, July 20, 2022, from 1:30 p.m. until 3:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. This month's feature is *Dream Horse*.
5. PROCLAMATIONS / RECOGNITIONS
  - A. District #4 Presentation of the Business Person of the Month Award for July 2022 to Historic Cigars Longwood, located at 321 North Ronald Reagan Boulevard.
  - B. Nomination of the Beautification Award.
  - C. Proclaiming July as "Parks and Recreation Month" in the City of Longwood.
6. BOARD APPOINTMENTS
  - A. District #2 Nomination to the Land Planning Agency.
  - B. Appointment of a member of the Commission as the alternate representative to the MetroPlan Orlando Municipal Advisory Committee (MAC).
7. PUBLIC INPUT
  - A. Presentations:

Dee Woolford, Event Sponsorship Coordinator with Our Legacy  
would like to thank the City of Longwood for their support when

they host their annual 5k/8k to DON8 Run for Organ Donation at Lyman High School.

Outfront Media will be giving a presentation on billboard signs.

B. Public Participation.

8. **MAYOR AND COMMISSIONERS' REPORT**

Districts #3, #4, #5, #1 and #2.

9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**

10. **CONSENT AGENDA**

A. Approve Minutes of June 20, 2022, Regular Meeting.

B. Approve the Monthly Expenditures for June and July 2022.

C. Approve Monthly Financial Report for June 2022.

D. Approve an amendment to the Inter-Agency Agreement between the Seminole County Sheriff's Office and the Longwood Police Department for criminal justice computer services.

E. Approve a change order in the amount of \$410,046.68 to the Prime Construction Group, Inc. purchase order No. 22-00929 for additional construction services related to the Longdale Septic Tank Abatement Project, and authorize the Acting City Manager to execute association documents.

F. Approve a Change Order in the amount of \$171,607.49 to the Empire Pipe and Supply purchase order No. 22-00154 to purchase additional Automatic Meter Read (AMR) Master Meters for the City's Meter Replacement Program.

G. Approve an Interlocal Agreement between Seminole County and the City of Longwood relating to the jurisdictional road transfer of Raven Avenue.

11. **PUBLIC HEARINGS**

12. **REGULAR BUSINESS**

A. Set the Tentative Millage Rate for the 2022-2023 Fiscal Year beginning October 1, 2022, and Authorize the Director of Financial Services to complete the Certification of Taxable Value (DR-420) and Maximum Millage Levy Preliminary Disclosure (DR-

420MMP) forms via the Department of Revenue's eTRIM System.

- B. **City Commission consideration and approval to enter into an advertising agreement with Lake Mary Life Publishing, Inc. to promote city community events and provide economic development updates.**
- C. **Read by title only, set August 1, 2022, as the public hearing date and approve the first reading of Ordinance No. 22-2226, approving and authorizing the execution and delivery of a Master Lease and Equipment Agreement between Leaf Capital Funding LLC and the City of Longwood.**

- 13. **CITY MANAGER'S REPORT**
- 14. **CITY ATTORNEY'S REPORT**
- 15. **CITY CLERK'S REPORT**
- 16. **ADJOURN**

Michelle Longo, MMC, FCRM  
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing [clerk@longwoodfl.org](mailto:clerk@longwoodfl.org).

Future Meetings:	August 1, 2022	6:00 p.m.	Regular Meeting
	August 15, 2022	6:00 p.m.	Regular Meeting