

**LONGWOOD CITY COMMISSION**  
**Longwood City Commission Chambers**  
**175 West Warren Avenue**  
**Longwood, Florida**

**AGENDA**  
**July 17, 2023**  
**6:00 P.M.**

1. **CALL TO ORDER**
2. **OPENING INVOCATION**
3. **THE PLEDGE OF ALLEGIANCE**
4. **COMMUNITY ANNOUNCEMENTS**
  - A. **The Senior Matinee will be held on Wednesday, July 19, 2023, from 1:30 p.m. until 3:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. The movie will be *Moving On*.**
  - B. **The Longwood Police Department is hosting the 4th Annual Back-to-School Event on Sunday, July 30, 2023, from 8:00 a.m. until 2:00 p.m. at the Longwood Community Building, 200 West Warren Avenue. They will be giving away 600 backpacks filled with school supplies and a gift card for new shoes from Shoe Carnival. A ticket to receive the free backpack will be required. Tickets are available to Longwood residents and can be picked up at the front lobby of the Longwood Police Department July 3 through July 14, from 8:30 a.m. until 3:30 p.m. LPD officers will be grilling hotdogs and hamburgers. There will be chips, drinks, popcorn, and sweet treats at no cost.**
5. **PROCLAMATIONS / RECOGNITIONS**
  - A. **District #5 Presentation of the Business Person of the Month Award for July to AAA Trophies, located at 460 North Ronald Reagan Boulevard, Suite 166.**
  - B. **Presentation of the Beautification Award to Billed Right located at 256 Rangeline Road.**
  - C. **Commissioner Morgan recognition of Coury M. Knowles, Longwood Summer Camp Counselor.**

- D. **Proclaiming July as “Parks and Recreation Month” in the City of Longwood.**
- 6. **BOARD APPOINTMENTS**
- 7. **PUBLIC INPUT**
  - A. **Public Participation.**
- 8. **MAYOR AND COMMISSIONERS’ REPORT**  
**Districts #5, #1, #2, #3 and #4.**
- 9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**
- 10. **CONSENT AGENDA**
  - A. **Approve the Minutes of the June 5, 2023 Regular Meeting and June 19, 2023 Regular Meeting.**
  - B. **Approve the Monthly Expenditures for June and July 2023.**
  - C. **Approve Monthly Financial Report for June 2023.**
  - D. **Approval to award a Construction Agreement for the East Longwood Phase II Septic Tank Abatement Project ITB # 23-PW-ITB-008 and authorize the City Manager to issue a purchase order in the amount of \$5,397,650 to Cathcart Construction Company-Florida LLC and execute all associated documents.**
  - E. **Approve an increase in the amount of \$100,000 to the Empire Pipe & Supply Purchase Order No. 22-00154 to purchase additional AMR Master Meters and related accessories necessary as part of the City of Longwood Meter Replacement Program.**
  - F. **Approve an increase in the amount of \$50,000 to the Empire Pipe & Supply Purchase Order No. 23-00059 for water and sewer piping, accessories, and related materials.**
  - G. **Approve an increase in the amount of \$75,000 to the Hydra Service Purchase Order No. 23-00060 for service, repairs, and maintenance of Citywide Lift Stations.**
- 11. **PUBLIC HEARINGS**
  - A. **City Commission to hold a Public Hearing regarding Alta Cypress II at 250 North Street, a multi-family development by WP South**

**Acquisitions, LLC, the developer of Alta Longwood (Warren Avenue) and Alta Cypress (Dog Track Road).**

**12. REGULAR BUSINESS**

- A. Set the Tentative Millage Rate for the 2023-2024 Fiscal Year beginning October 1, 2023, and Authorize the Director of Financial Services to complete the Certification of Taxable Value (DR-420) and Maximum Millage Levy Preliminary Disclosure (DR-420MMP) forms via the Department of Revenue’s eTRIM System.**
- B. City Commission to designate one Member of the City Commission to be the voting delegate for the City of Longwood at the August 2023 Florida League of Cities Annual Business Meeting.**
- C. Read by title only and adopt Resolution No. 23-1632, which amends the fiscal year 2022/2023 budget and authorizes funding to cover costs related to critical repairs and upgrades to the City’s Lift Stations.**
- D. City Commission to consider moving forward with the Charter Review process and approve Resolution No. 23-1633, establishing a Charter Advisory Committee in accordance with Section 10.01(c) of the City Charter.**

**13. CITY MANAGER’S REPORT**

**14. CITY ATTORNEY’S REPORT**

**15. CITY CLERK’S REPORT**

**16. ADJOURN**

Michelle Longo, MMC, FCRM  
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing [clerk@longwoodfl.org](mailto:clerk@longwoodfl.org).

Future Meetings: August 7, 2023 6:00 p.m. Regular Meeting

August 21, 2023

6:00 p.m.

Regular Meeting