

# PUBLIC NOTICE

## LONGWOOD CITY COMMISSION MEETING

### JUNE 1, 2020

Due to the Novel Coronavirus Disease 2019 (COVID-19) and Federal, State, County, and the City's Declaration of State of Emergency, the City of Longwood will be conducting public meetings only when necessary, and using communications, media and technology until the Governor's declared state of emergency concerning COVID-19 is lifted. Those wishing to attend meetings are encouraged to view and participate in the meeting through electronic means.

The June 1, 2020 Regular City Commission Meeting will be conducted in a modified manner.

1. The Meeting will be held at Longwood City Commission Chambers, 175 West Warren Avenue, Longwood, Florida. Physical access will be the Commission Chambers, which is normally open to the public. In keeping with the social distancing, the meeting attendance will be limited to no more than 10 persons. Once the Commission Chambers reaches capacity the City has provided access via audio broadcasting outside the building at the north-west side entry area of the Commission Chambers.
2. The Meeting will continue to be streamed Live on the City of Longwood Facebook page and can be viewed online at: [www.facebook.com/CityofLongwoodFL](http://www.facebook.com/CityofLongwoodFL). The City's livestream and archived livestreams of City Commission meetings are intended for convenience and ease of access for persons who may be unable to attend such meetings in person. The City does not intend to nor shall the livestream platform be interpreted in any way to create a public forum of any kind. The City will not respond to posts, comments, requests, or questions that are submitted on or through the Facebook livestream platform.
3. You may watch the meeting online by joining a Webex Meeting. You will have the option to participate in different ways, from your computer, mobile device, or phone. The City will post the invitation to the Webex meeting on the website and Facebook page the day of the meeting. The invitation will include the options available to you for the meeting.
4. **In order to address the concerns with the COVID-19, for this Meeting, public comment will be handled as follows:** If an interested person desires to provide public comment, all comments must be provided to the City Clerk, Michelle Longo **no later than 3:00 p.m. on the day of the meeting at [mlongo@longwoodfl.org](mailto:mlongo@longwoodfl.org), or placed in the Drop Box outside of the Utility Billing office at 155 West Warren Avenue, FL 32750**. Provide your full name, address, telephone number, along with the subject matter and comments. If timely received, the Mayor or City Staff will read the comments into the record at the appropriate time.
5. To request to speak during the virtual meeting, you will need to join the meeting via **Webex** (can be downloaded at [www.webex.com/downloads.html/](http://www.webex.com/downloads.html/)). At the time of the meeting enter **Meeting Number (access code) 713 930 956** **Meeting password: long0601** to be connected to the meeting. Once connected to the Webex meeting, you must enter your name, address, and telephone number along with the subject matter to be discussed into a chat window and you will be called on at the appropriate time and heard during the meeting by telephone.

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

**LONGWOOD CITY COMMISSION**  
**Longwood City Commission Chambers**  
**175 West Warren Avenue**  
**Longwood, Florida**

**AGENDA**  
**JUNE 1, 2020**  
**6:00 P.M.**  
**(Virtual Meeting – Webex)**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT MEDITATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
  - A. Orlando Health South Seminole Hospital will sponsor the “Concert in the Park” event on Saturday, June 6, 2020 from 7:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren Avenue. Music starts at 7:00 p.m. and food and beverages will be available for purchase. The band will be Black Canvas and this is a free event.**
  - B. The “Downtown Longwood Food Trucks” will be held on Thursday, June 11, 2020, from 5:30 p.m. until 8:30 p.m. at Reiter Park, 311 West Warren Avenue.**
  - C. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, June 13, 2020, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood.**
- 5. PROCLAMATIONS / RECOGNITIONS**
- 6. BOARD APPOINTMENTS**
- 7. PUBLIC INPUT**
  - A. Public Participation.**
- 8. MAYOR AND COMMISSIONERS’ REPORT**  
**Districts #5, #1, #2, #3, and #4.**
- 9. ANY ADDITIONS OR DELETIONS TO THE AGENDA**

10. **CONSENT AGENDA**
  - A. **Approve Minutes of the May 18, 2020, Regular Meeting.**
  - B. **Approve the Monthly Expenditures for April and May 2020.**
  - C. **Approve a donation in the amount of \$2,000 to the Central Florida Council Boy Scouts of America from the State Law Enforcement Confiscation Fund.**
11. **PUBLIC HEARINGS**
12. **REGULAR BUSINESS**
  - A. **Read by title only and adopt Resolution No. 20-1532, which amends the Fiscal Year 2019/2020 Budget, to provide for a transfer of funds within the Building Fund to cover the cost of new permitting software.**
  - B. **Approve a purchase order in the amount of \$149,705 to Dude Solutions, Inc. for the purchase of new Building Permitting and Public Works software.**
  - C. **Read by title only and adopt Resolution No. 20-1535, which amends the Fiscal Year 2019/2020 Budget to provide for a transfer from the Stormwater reserve to complete Phase II of the Reiter Park/Fire Station Drainage Evaluation.**
  - D. **City Commission approval of an emergency expenditure not to exceed an amount of \$90,000 to rehabilitate and update Oak Reserve Lift Station No. 12.**
  - E. **Schedule Thursday, September 10, 2020, and Monday, September 21, 2020 as regular City Commission Meeting dates and public hearing dates for the adoption of the Fiscal Year 2020/2021 Budget.**
13. **CITY MANAGER'S REPORT**
14. **CITY ATTORNEY'S REPORT**
15. **CITY CLERK'S REPORT**
  - A. **Consider canceling the July 6, 2020, City Commission Regular Meeting.**
16. **ADJOURN**

Michelle Longo, CMC, FCRM  
City Clerk

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Future Meetings:	June 15, 2020	6:00 p.m.	Regular Meeting
	July 6, 2020	6:00 p.m.	Regular Meeting
	July 20, 2020	6:00 p.m.	Regular Meeting