

PUBLIC NOTICE
LONGWOOD CITY COMMISSION MEETING
MAY 4, 2020

Due to the Novel Coronavirus Disease 2019 (COVID-19) and Federal, State, County, and the City's Declaration of State of Emergency, the City of Longwood will be conducting public meetings only when necessary, and using communications, media and technology until the Governor's declared state of emergency concerning COVID-19 is lifted. Those wishing to attend meetings are encouraged to view and participate in the meeting through electronic means.

The May 4, 2020 Regular City Commission Meeting will be conducted in a modified manner.

1. The Meeting will be held at Longwood City Commission Chambers, 175 West Warren Avenue, Longwood, Florida. Physical access will be the Commission Chambers, which is normally open to the public. In keeping with the social distancing, the meeting attendance will be limited to no more than 10 persons. Once the Commission Chambers reaches capacity the City has provided access via audio broadcasting outside the building at the north-west side entry area of the Commission Chambers.
2. The Meeting will continue to be streamed Live on the City of Longwood Facebook page and can be viewed online at: www.facebook.com/CityofLongwoodFL. The City's livestream and archived livestreams of City Commission meetings are intended for convenience and ease of access for persons who may be unable to attend such meetings in person. The City does not intend to nor shall the livestream platform be interpreted in any way to create a public forum of any kind. The City will not respond to posts, comments, requests, or questions that are submitted on or through the Facebook livestream platform.
3. You may watch the meeting online by joining a Webex Meeting. You will have the option to participate in different ways, from your computer, mobile device, or phone. The City will post the invitation to the Webex meeting on the website and Facebook page the day of the meeting. The invitation will include the options available to you for the meeting.
4. **In order to address the concerns with the COVID-19, for this Meeting, public comment will be handled as follows:** If an interested person desires to provide public comment, all comments must be provided to the City Clerk, Michelle Longo **no later than 3:00 p.m. on the day of the meeting at mlongo@longwoodfl.org, or placed in the Drop Box outside of the Utility Billing office at 155 West Warren Avenue, FL 32750**. Provide your full name, address, telephone number, along with the subject manner and comments. If timely received, the Mayor or City Staff will read the comments into the record at the appropriate time.
5. To request to speak during the virtual meeting, you will need to join the meeting via **Webex** (can be downloaded at www.webex.com/downloads.html/). At the time of the meeting enter **Meeting Number (access code) 718 830 799** **Meeting password: Long0504** to be connected to the meeting. Once connected to the Webex meeting, you must enter your name, address, and telephone number along with the subject manner to be discussed into a chat window and you will be called on at the appropriate time and heard during the meeting by telephone.

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA

May 4, 2020

6:00 P.M.

(Virtual Meeting – Webex)

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT MEDITATION**
- 3. THE PLEDGE OF ALLEGIANCE**
 - A. Election of Mayor**
- 4. COMMUNITY ANNOUNCEMENTS**
- 5. PROCLAMATIONS / RECOGNITIONS**
 - A. District #2 Nomination of the Business Person of the Month Award for May 2020.**
 - B. Proclaiming May 10 through May 16, 2020, as “National Police Week”; and “Peace Officers Memorial Day”.**
 - C. Proclaiming May 11 through May 17, 2020, as “Women’s Lung Health Week”.**
- 6. BOARD APPOINTMENTS**
- 7. PUBLIC INPUT**
 - A. Public Participation.**
- 8. MAYOR AND COMMISSIONERS’ REPORT**
Districts #3, #4, #5, #1 and #2.
- 9. ANY ADDITIONS OR DELETIONS TO THE AGENDA**
- 10. CONSENT AGENDA**
 - A. Approve Minutes of the April 6, 2020, Regular Meeting.**
 - B. Approve the Monthly Expenditures for March and April 2020.**

- C. **Approve Monthly Financial Report for March 2020.**
 - D. **Approve an increase of \$60,000 to purchase order #2000244 for Hydra Service Inc. for citywide lift station repairs and maintenance.**
 - E. **Approve purchase orders of \$1,344,500 for the acquisition of Capital Equipment as approved in the fiscal year 2019/2020 Adopted Budget.**
- 11. PUBLIC HEARINGS**
- A. **Read by title only and adopt Ordinance No. 20-2175, a voluntary annexation for the property located at 1800 Lake Emma Road.**
 - B. **Read by title only and adopt Ordinance No. 20-2178, authorizing the issuance of debt in the principal amount up to \$3,383,900 to finance the Longdale Septic Tank Abatement and Wastewater System Improvement and Expansion Project, Loan Agreement No. WW590540.**
- 12. REGULAR BUSINESS**
- A. **Read by title only, set May 18, 2020, as the public hearing date and approve the first reading of Ordinance No. 20-2179, amending Article VI, Division 4, Section 2-294, Meetings.**
 - B. **Read by title only, set May 18, 2020, as the public hearing date and approve the first reading of Ordinance No. 20-2180, establishing a new Business Tax Receipt Schedule.**
 - C. **Read by title only, set May 18, 2020, as the public hearing date and approve the first reading of Ordinance No. 20-2181, amending Chapter 3 - Section 3.04 (B.3) the Drug-Free Workplace and Alcohol Policy of the City of Longwood Policies and Procedures to clarify language.**
 - D. **City Commission authorization for staff to enter into negotiations with Unison GP LLC and bring back a formal agreement for the purchase of two cell tower easements.**
 - E. **City Commission approval to award the Vehicle Damage Recovery Services to Alternative Claims Management (ACM).**
 - F. **Read by title only and adopt Emergency Ordinance No. 20-2182, declaring a State of Emergency within the City of Longwood and**

adopting emergency regulations to address preparations and mitigation of COVID-19.

- 13. CITY MANAGER'S REPORT**
- 14. CITY ATTORNEY'S REPORT**
- 15. CITY CLERK'S REPORT**
- 16. ADJOURN**

Michelle Longo, CMC, FCRM
City Clerk

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Future Meetings:	May 18, 2020	6:00 p.m.	Regular Meeting
	June 1, 2020	6:00 p.m.	Regular Meeting