

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
April 5, 2021
6:00 P.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT MEDITATION**
3. **THE PLEDGE OF ALLEGIANCE**
4. **COMMUNITY ANNOUNCEMENTS**
 - A. The “Downtown Longwood Food Trucks” will be held on Thursday, April 8, 2021, from 5:30 p.m. until 8:30 p.m. at Reiter Park, 311 West Warren Avenue.
 - B. The City of Longwood will host “Tartan Day”, a Scottish Heritage Event sponsored by the St. Andrew’s Society of Central Florida, on Saturday, April 10, 2021, from 11:00 a.m. to 6:00 p.m. There will be live entertainment, ax throwing, raffles, and more. This is a free event.
 - C. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, April 10, 2021, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood.
 - D. The Senior Matinee will be held on Tuesday, April 13, 2021, from 1:30 p.m. until 4:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. This month’s feature is *Wonder Woman 1984*.
 - E. A HEROES Ceremony and Community Celebration sponsored by Heroes Strong will be held on Saturday, April 17, 2021, from 2:00 p.m. to 5:00 p.m. at Reiter Park, 311 West Warren Avenue.
5. **PROCLAMATIONS / RECOGNITIONS**
 - A. Proclaiming the month of April 2021 as “Water Conservation Month”.

- B. **Presentation of the Beautification Award to The Landings Subdivision.**
- 6. **BOARD APPOINTMENTS**
- 7. **PUBLIC INPUT**
 - A. **Presentation: Mr. Chris Kintner, Community Development Director, to provide a presentation on the Land Development Map.**
 - B. **Public Participation.**
- 8. **MAYOR AND COMMISSIONERS' REPORT**
Districts #2, #3, #4, #5 and #1.
- 9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**
- 10. **CONSENT AGENDA**
 - A. **Approve Minutes of the March 15, 2021, Regular Meeting.**
 - B. **Approve the Monthly Expenditures for March 2021.**
- 11. **PUBLIC HEARINGS**
- 12. **REGULAR BUSINESS**
 - A. **Read by title only, set April 19, 2021 as the public hearing date and approve the first reading of Ordinance No. 21-2198, annexing and amending the corporate limits of the City of Longwood for a voluntary annexation by Elevation Longwood, LLC for the property with Parcel ID: 06-21-30-508-0000-0630 located off Pineda Street and approve the Annexation Agreement**
 - B. **Read by title only, set April 19, 2021 as the public hearing date and approve the first reading of Ordinance No. 21-2199, an application for vacation and abandonment of a 30-foot utility easement on the property located at 829 East Wildmere Avenue.**
 - C. **Read by title only and adopt Resolution No. 21-1555 authorizing the execution and delivery of Amendment 1 to the Clean Water State Revolving Loan Agreement No. WW590520 reducing the loan amount by \$1,518,453 for a new total loan amount of \$1,891,591.**

- D. **Read by title only and adopt Resolution No. 21-1556, a fiscal year 2020/2021 budget amendment for appropriations in the amount of \$89,544 in the Public Utilities Fund (401) to reflect the semiannual loan payment reduction for State Revolving Loan Agreement No. WW590520. (This item is related to 12C on the agenda).**
 - E. **Read by title only and adopt Resolution No. 21-1557, which adopts an Accident Review Board Policy.**
 - F. **City Commission approval of a Collective Bargaining Agreement between the Teamsters Union Local 385 (Public Works and Leisure Services) and the City of Longwood for the period of October 1, 2020 to September 30, 2023.**
 - G. **City Commission approval for staff to enter into negotiations with Wannemacher Jensen Architects, Inc. for Architectural and Engineering Services for Longwood Fire Station #15.**
- 13. CITY MANAGER’S REPORT**
- 14. CITY ATTORNEY’S REPORT**
- 15. CITY CLERK’S REPORT**
- A. **Consider canceling the July 5, 2021, City Commission Regular Meeting.**
- 16. ADJOURN**

Michelle Longo, CMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. This agenda is subject to change. In order to address the concerns with the COVID-19 pandemic and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	April 19, 2021	6:00 p.m.	Regular Meeting
	May 3, 2021	6:00 p.m.	Regular Meeting

**INSTRUCTIONS FOR VIRTUAL
LONGWOOD CITY COMMISSION MEETING
April 5, 2021**

The above meeting is open to the public and all persons are invited to participate. Due to the COVID-19 pandemic, the meeting will also be held via Communications Media Technology (CMT). In order to address the concerns with COVID-19 and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

To participate in the City Commission meeting on April 5, 2021, you have the following options:

1. Attend in person. The Meeting will be held at Longwood City Commission Chambers, 175 West Warren Avenue, Longwood, Florida. The Commission Chambers is set-up keeping social distancing in mind and chairs are spaced accordingly. There is also access via audio broadcasting provided outside the building at the north-west side entry area of the Commission Chambers.

2. You may watch the meeting online by joining a Zoom Meeting [April 5, 2021, Longwood City Commission Zoom Meeting](#)

Meeting ID: 889 4520 5259
Meeting password: long0405

To join by phone +1 929 205 6099

3. The Meeting will continue to be streamed Live on the City of Longwood Facebook page and can be viewed online at www.facebook.com/CityofLongwoodFL. The City's Livestream and archived livestreams of City Commission meetings are intended for convenience and ease of access for persons who may be unable to attend such meetings in person. The City does not intend to nor shall the livestream platform be interpreted in any way to create a public forum of any kind. The City will not respond to posts, comments, requests, or questions that are submitted on or through the Facebook livestream platform.

4. **To address the concerns with the COVID-19, for this Meeting, public comment will be handled as follows:** If an interested person desires to provide public comment, all comments must be provided to the City Clerk, Michelle Longo **no later than 3:00 p.m. on the day of the meeting at mlongo@longwoodfl.org, or placed in the Drop Box outside of the Utility Billing office at 155 West Warren Avenue, FL 32750.** Provide your full name, address, telephone number, along with the subject matter and comments.

If requested by the commenter, timely received, and if the required identifying information referenced in the previous paragraph has been provided, comments will be read into the record at the appropriate time. All other comments received by the deadline will be distributed to the Mayor, Commissioners, and appropriate staff prior to the start of the meeting but not read into the record during the meeting.

5. To request to speak during the virtual meeting, you will need to join the meeting via **Zoom**. At the time of the meeting enter **Meeting ID: 889 4520 5259 Meeting password: long0405** to be connected to the meeting. Once connected to the Zoom meeting, you must enter your name, address, and telephone number along with the subject matter to be discussed into a chat window and you will be called on at the appropriate time and heard during the meeting by telephone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Michelle Longo, City Clerk, mlongo@longwoodfl.org or (407) 260-3441
2. For questions on connecting to the meeting: Craig Dunn, Director of Information Technology, cdunn@longwoodfl.org or (407) 263-2333