

**LONGWOOD CITY COMMISSION**  
**Longwood City Commission Chambers**  
**175 West Warren Avenue**  
**Longwood, Florida**

**AGENDA**  
**February 15, 2021**  
**6:00 P.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT MEDITATION**
3. **THE PLEDGE OF ALLEGIANCE**
4. **COMMUNITY ANNOUNCEMENTS**
  - A. **The Senior Matinee will be held on Tuesday, February 16, 2021, from 1:30 p.m. until 4:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. This month's feature is *The War with Grandpa*.**
  - B. **Longwood Movie in the Park will be held on Friday, February 19, 2021, beginning at 7:00 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *Monster Zone*.**
  - C. **The City of Longwood will host the final tryouts for the Orlando Prowlers Professional Dance Team at Reiter Park, 311 West Warren Avenue, on Saturday, February 27, 2021, from 6:00 p.m. until 9:00 p.m. Come and see these professional dancers give it their all in an attempt to make the team! Food and beverages will be available for purchase.**
5. **PROCLAMATIONS / RECOGNITIONS**
  - A. **District #1 Nomination of the Business Person of the Month Award for March 2021.**
6. **BOARD APPOINTMENTS**
7. **PUBLIC INPUT**
  - A. **Presentation. The Board of Directors of the Seniors Intervention Group to recognize Longwood Police Officer Kim Feld with a Community Service Award for her outstanding dedication and service to the community.**

- B. **Public Participation.**
- 8. **MAYOR AND COMMISSIONERS' REPORT**  
Districts #4, #5, #1, #2, and #3.
- 9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**
- 10. **CONSENT AGENDA**
  - A. **Approve Minutes of the February 1, 2021, Regular Meeting.**
  - B. **Approve the Monthly Expenditures for February 2021.**
  - C. **Approve the Monthly Financial Report for January 2021.**
  - D. **Approve a purchase order in the amount of \$209,252.68 to P & S Paving Inc. for milling and resurfacing of West Warren Avenue.**
- 11. **PUBLIC HEARINGS**
  - A. **Read by title only and adopt Ordinance No. 21-2196, amending Longwood City Code Chapter 18 - Buildings and Building Regulations.**
- 12. **REGULAR BUSINESS**
  - A. **Read by title only and adopt Resolution No. 21-1550, amending the Building Fee Schedule.**
  - B. **Read by title only and adopt Resolution No. 21-1553, which amends the fiscal year 2020/2021 budget by adjusting the cash brought forward amount for the Capital Projects Fund (320) and the Public Utilities Fund (401).**
  - C. **Read by title only, set March 1, 2021 as the public hearing date and approve the first reading of Ordinance No. 21-2197, which updates Longwood City Code Chapter 6 – Alcoholic Beverages.**
- 13. **CITY MANAGER'S REPORT**
- 14. **CITY ATTORNEY'S REPORT**
- 15. **CITY CLERK'S REPORT**
  - A. **City Commission consideration to move the JOY Award Presentation to a meeting in April.**
- 16. **ADJOURN**

Michelle Longo, CMC, FCRM  
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. This agenda is subject to change. In order to address the concerns with the COVID-19 pandemic and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing [clerk@longwoodfl.org](mailto:clerk@longwoodfl.org).

|                  |                |           |                 |
|------------------|----------------|-----------|-----------------|
| Future Meetings: | March 1, 2021  | 6:00 p.m. | Regular Meeting |
|                  | March 15, 2021 | 6:00 p.m. | Regular Meeting |

**INSTRUCTIONS FOR VIRTUAL  
LONGWOOD CITY COMMISSION MEETING  
February 15, 2021**

The above meeting is open to the public and all persons are invited to participate. Due to the COVID-19 pandemic, the meeting will also be held via Communications Media Technology (CMT). In order to address the concerns with COVID-19 and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

To participate in the City Commission meeting on February 15, 2021, you have the following options:

1. Attend in person. The Meeting will be held at Longwood City Commission Chambers, 175 West Warren Avenue, Longwood, Florida. The Commission Chambers is set-up keeping social distancing in mind and chairs are spaced accordingly. There is also access via audio broadcasting provided outside the building at the north-west side entry area of the Commission Chambers.

2. You may watch the meeting online by joining a Zoom Meeting [February 15, 2021, Longwood City Commission Zoom Meeting](#)

**Meeting ID: 846 5871 3061**

**Meeting password: long0215**

To join by phone +1 929 205 6099

3. The Meeting will continue to be streamed Live on the City of Longwood Facebook page and can be viewed online at [www.facebook.com/CityofLongwoodFL](http://www.facebook.com/CityofLongwoodFL). The City's Livestream and archived livestreams of City Commission meetings are intended for convenience and ease of access for persons who may be unable to attend such meetings in person. The City does not intend to nor shall the livestream platform be interpreted in any way to create a public forum of any kind. The City will not respond to posts, comments, requests, or questions that are submitted on or through the Facebook livestream platform.

4. **To address the concerns with the COVID-19, for this Meeting, public comment will be handled as follows:** If an interested person desires to provide public comment, all comments must be provided to the City Clerk, Michelle Longo **no later than 3:00 p.m. on the day of the meeting at [mlongo@longwoodfl.org](mailto:mlongo@longwoodfl.org), or placed in the Drop Box outside of the Utility Billing office at 155 West Warren Avenue, FL 32750.** Provide your full name, address, telephone number, along with the subject matter and comments.

If requested by the commenter, timely received, and if the required identifying information referenced in the previous paragraph has been provided, comments will be read into the record at the appropriate time. All other comments received by the deadline will be distributed to the Mayor, Commissioners, and appropriate staff prior to the start of the meeting but not read into the record during the meeting.

5. To request to speak during the virtual meeting, you will need to join the meeting via **Zoom**. At the time of the meeting enter **Meeting ID: 846 5871 3061 Meeting password: long0215** to be connected to the meeting. Once connected to the Zoom meeting, you must enter your name, address, and telephone number along with the subject matter to be discussed into a chat window and you will be called on at the appropriate time and heard during the meeting by telephone.

**For additional information or assistance please contact the following prior to the meeting:**

1. For public comment questions: Michelle Longo, City Clerk, [mlongo@longwoodfl.org](mailto:mlongo@longwoodfl.org) or (407) 260-3441
2. For questions on connecting to the meeting: Craig Dunn, Director of Information Technology, [cdunn@longwoodfl.org](mailto:cdunn@longwoodfl.org) or (407) 263-2333